

Board of Trustees
Laird Stone, Chair
Jack Nelsen
Anna Scholes
Jan Mittleider
Scott McClure

CSI Mission Statement:
To provide quality educational, social, cultural, economic, and workforce development opportunities that meet the diverse needs of the communities we serve.

Board Mission Statement:
The mission of the Board of Trustees of the College of Southern Idaho is to lead in the constant definition, interpretation, articulation, implementation and evaluation of the College mission.

AGENDA

- | | |
|-----------------------------------------------------------------------------------------|--------------------------------------------------------|
| I. CALL TO ORDER | Chairman Stone
3:00PM/President's Board Room |
| II. RECESS TO EXECUTIVE SESSION
<i>Motion to convene in Executive Session</i> | Chairman Stone |
| III. RECONVENE REGULAR MEETING | Chairman Stone
4:00PM/Taylor Bldg Room 276 |
| IV. APPROVAL OF MEETING AGENDA | Chairman Stone |
| V. STUDENT/FACULTY/STAFF ACHIEVEMENTS | President Fisher |
| VI. MINUTES & BUSINESS REPORTS | |
| Approval of Minutes | Jeff Harmon |
| June 21, 2021 | |
| Approval of Treasurer's Report | Jeff Harmon |
| VII. OPEN FORUM | Chairman Stone |
| VIII. UNFINISHED BUSINESS | |
| IX. NEW BUSINESS | |
| Action Items | |
| 1. Head Start/Early Head Start Report | Ruby Allen |
| 2. South Central Public Health District Resolution | President Fisher |
| 3. FY22 Budget Hearing | Jeff Harmon |
| Information Items | |
| 1. Federal Stimulus Funds Update | Jeff Harmon/Devon Jenks/Alan Heck |
| 2. Northwest Commission on College and Universities (NWCCU) Update | Chris Bragg |
| 3. CSI Eagle Central Update | Jonathan Lord |
| X. PRESIDENT'S REPORT | President Fisher |
| XI. CSI STUDENT BODY PRESIDENT REPORT | Skyler Bollar |
| XII. REMARKS FOR THE GOOD OF THE ORDER | Chairman Stone |
| XIII. ADJOURNMENT | Chairman Stone |

AGENDA**Board of Trustees**

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Scott McClure

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I. CALL TO ORDER**Chairman Stone**

3:00p.m./President's Board Room

A. Pursuant to Idaho Code 74-206, the Board will convene to:

- ◆ Consider personnel matters
[Idaho Code §74-206(1)(a) & (b)]
- ◆ Deliberate regarding an acquisition of interest in real property
[Idaho Code § 74-206(1)(c)]

II. ADJOURNMENT**Chairman Stone**

CALL TO ORDER: 3:00 p.m.

EXECUTIVE SESSION: 3:01 p.m.

EXECUTIVE SESSION ATTENDEES:

Trustees:

Laird Stone, Chairman
Jack Nelsen, Vice-Chairman
Anna Scholes, Clerk
Jan Mittleider, Trustee

College Administration:

Dr. Dean Fisher, President
Dr. Todd Schwarz, Provost
Jeff Harmon, Vice President of Finance and Administration

Pursuant to Idaho Code § 77-206 the Board agreed to convene in Executive Session to Consider:

- ◆ Consider personnel matters
[Idaho Code §74-206(1)(a) & (b)]
- ◆ Deliberate regarding an acquisition of interest in real property
[Idaho Code § 74-206(1)(c)]

Jan Mittleider moved to go into Executive Session.

The vote to do so by roll call:

- Laird Stone Aye
- Jack Nelsen Aye
- Anna Scholes Aye
- Jan Mittleider Aye
- Scott McClure Absent

The Board returned to public session at 4:00 p.m.

BOARD MEETING ATTENDEES:

Trustees:

Laird Stone, Chairman
Jack Nelsen, Vice-Chairman
Anna Scholes, Clerk
Jan Middleider, Trustee

College Administration:

Dr. Dean Fisher, President
Dr. Todd Schwarz, Provost
Jeff Harmon, Vice President of Finance and Administration
Dr. Michelle Schutt, Vice President of Student Services

Employees, visitors and media:

Jason Ostrowski	CSI Employee	Chris Bragg	CSI Employee
Jonathan Lord	CSI Employee	Spencer Cutler	CSI Employee
Kim LaPray	CSI Employee	Ruby Allen	CSI Employee
Ginger Nukaya	CSI Employee	Jayson Lloyd	CSI Employee
Larisa Alexander	CSI Employee	Tiffany Seeley-Case	CSI Employee
Alan Heck	CSI Employee	Tracey Meyerhoeffer	CSI Employee
Matt Hartgrave	CSI Employee	Cindy Dickson	CSI Employee
Jerry Fattig	CSI Employee	Andy Orr	CSI Employee
Jennifer Hall	CSI Employee	Ryan Blake	Times News
Devon Jenks	CSI Employee	Skyler Bollar	CSI Student President
Melody Bowyer	SCPHD	Logan Hudson	SCPHD
Cynthia Pemberton	LCSC President – Via ZOOM	LCSC Guest	Via ZOOM
LCSC Guest	Via ZOOM		

APPROVAL OF AGENDA: The agenda was approved on MOTION by Trustee Mittleider. Affirmative vote was unanimous.

STUDENT/FACULTY/STAFF ACHIEVEMENTS: President Fisher recognized Cindy Dickson and Andy Orr for their recent selection of 2021 Innovative Educator by the Idaho State Board of Education. Also recognized was Tracey Meyerhoeffer and Jonathan Lord for the role framing the relationship with LCSC that allows students to stay in the Magic Valley to complete teacher education degree by starting at CSI and finishing at LCSC without leaving.

BOARD MINUTES: The following Board of Trustee Regular meeting minutes were accepted as written on MOTION by Trustee Nelsen. The following Board of Trustee Executive meeting minutes were accepted as written on MOTION by Trustee Nelsen.

June 21, 2021 – Regular Meeting

June 21, 2021 – Executive Session

TREASURER'S REPORT: The Treasurer's report was accepted on MOTION by Trustee Mittleider. Affirmative vote was unanimous.

OPEN FORUM: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Action Items

1. **HEAD START/EARLY HEAD START REPORT:** The Board approved the Head Start/Early Head Start monthly fiscal and operational reports on MOTION by Trustee Scholes. Affirmative vote was unanimous.
2. President Fisher presented a resolution of appreciation to South Central Public Health District for the support CSI has received regarding the pandemic. The resolution was ratified by the Board and accepted by South Central Public Health's District Executive Director, Melody Bowyer and Public Health Division Administrator Logan Hudson.
3. Jeff Harmon, Vice President of Finance and Administration presented the financial statement and the FY22 Budget. The Board approved the FY22 financial statement and the Budget Hearing on MOTION by Chairman Stone. Affirmative vote was unanimous.

Information Items

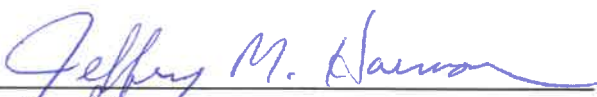
1. Jeff Harmon, Devon Jenks, Senior Accountant and Alan Heck, Grant Project Manager gave an update on the most current spending of the federal stimulus funds. He noted the funds are used to positively impact learning environments, technology improvements and student success.
2. Chris Bragg, Dean of Institutional Effectiveness and Communication presented information regarding the Northwest Commission's evaluation and response to CSI's year-six report. He noted CSI is working on areas to improve.
3. Jonathan Lord, Dean of Student Success reported on the new developments happening in Eagle Central.

PRESIDENT'S REPORT: President Fisher gave his monthly report.

CSI STUDENT BODY PRESIDENT REPORT: Skyler Bollar gave his monthly report.

REMARKS FOR THE GOOD OF THE ORDER: Board members gave remarks for the good of the order.

ADJOURNMENT DECLARED: 4:59 p.m.



Jeffrey M. Harmon, Secretary Treasurer

Approved: August 16, 2021



Laird Stone, Chairman

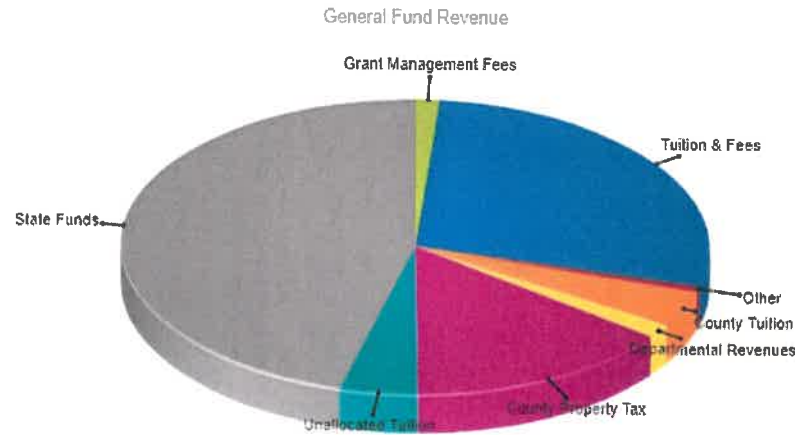
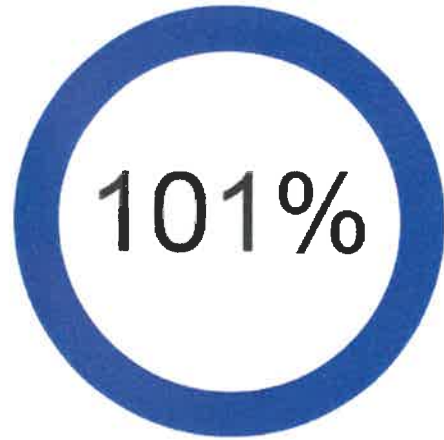


General Fund Board Report

As of June 30, 2021

	Prior Year	Current Year	Budget	Remaining	Remaining %
Revenue					
Tuition & Fees	(\$12,919,209)	(\$12,642,407)	(\$11,280,000)	\$1,362,407	(12.08)%
County Tuition	(\$1,881,501)	(\$1,812,275)	(\$1,883,000)	(\$70,725)	3.76%
State Funds	(\$21,554,001)	(\$20,809,200)	(\$20,859,200)	(\$50,000)	0.24%
County Property Tax	(\$8,076,475)	(\$6,607,898)	(\$9,383,300)	(\$2,775,402)	29.58%
Grant Management Fees	(\$591,779)	(\$587,980)	(\$520,000)	\$67,980	(13.07)%
Other	(\$467,515)	(\$1,647,734)	(\$350,000)	\$1,297,734	(370.78)%
Unallocated Tuition	(\$78,732)	(\$568,762)	\$0	\$568,762	-
Departmental Revenues	(\$750,515)	(\$680,795)	(\$630,000)	\$50,795	(8.06)%
Total Revenue	(\$46,319,726)	(\$45,357,050)	(\$44,905,500)	\$451,550	(1.01)%
Expenses					
Personnel Expense					
Salaries	\$23,145,881	\$23,086,141	\$22,568,800	(\$517,341)	(2.29)%
Variable Fringe	\$4,786,783	\$4,792,867	\$4,899,100	\$106,233	2.17%
Health Insurance	\$4,637,971	\$4,411,414	\$4,716,200	\$304,786	6.46%
Total Personnel Expense	\$32,570,634	\$32,290,422	\$32,184,100	(\$106,322)	(0.33)%
Operating Expense					
Services & Supplies	\$5,427,224	\$5,827,120	\$6,559,200	\$732,080	11.16%
Other	\$63,802	\$281,870	\$0	(\$281,870)	-
Capital	\$857,630	\$698,908	\$358,000	(\$340,908)	(95.23)%
Institutional Support	\$5,032,085	\$5,166,847	\$5,774,200	\$607,353	10.52%
Transfers	\$33,500	\$31,904	\$30,000	(\$1,904)	(6.35)%
Total Operating Expense	\$11,414,242	\$12,006,649	\$12,721,400	\$714,751	5.62%
Total Expense	\$43,984,876	\$44,297,071	\$44,905,500	\$608,429	1.35%
Rev/Expense Total	(\$2,334,849)	(\$1,059,979)	\$0	\$1,059,979	-

% Revenue Received



GENERAL FUND REVENUE SUMMARY

TOTAL ANNUAL BUDGET

\$44,905,500

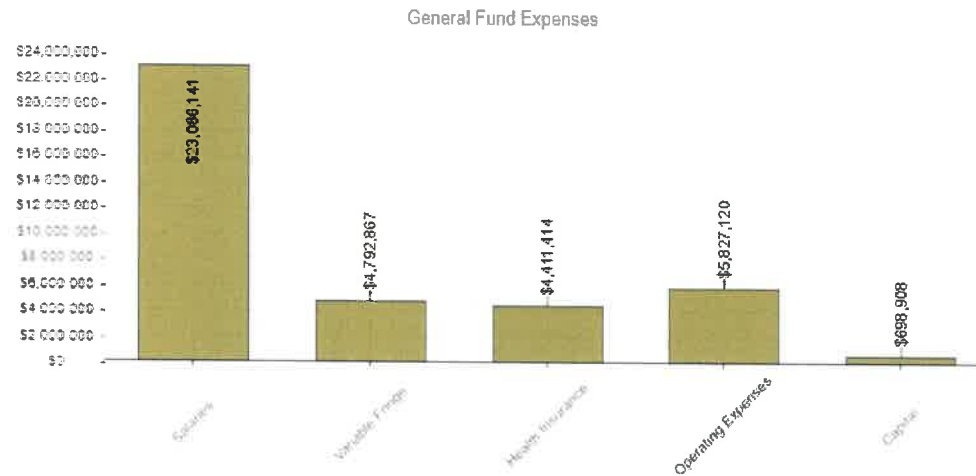
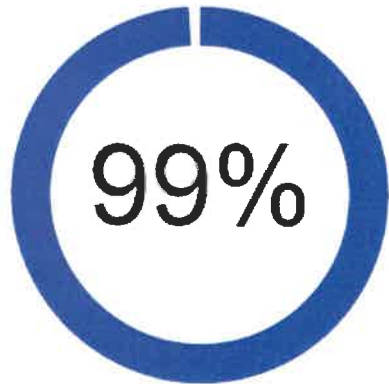
TOTAL ANNUAL REVENUE

\$45,357,050

TOTAL REMAINING

(\$451,550)

% Budget Spent



GENERAL FUND EXPENSE SUMMARY

TOTAL YEARLY BUDGET

\$44,905,500

TOTAL YTD EXPENSES

\$44,297,071

TOTAL AVAILABLE

\$608,429



College of Southern Idaho
Head Start/Early Head Start



Program Summary for June 2021
Reported at July Board Meeting

Enrollment

Head Start ACF Federal Funded	457
Head Start TANF	12
Early Head Start ACF Federal Funded	92
Total	561

Program Options

Center Based (PD/PY; FD/PY), Early Head Start -Home Based, Early Head Start Toddler Combo.

Head Start Overall Attendance * Summer Break

EHS Toddler Combo Attendance 81%

IEP/IFSP Enrollment

Over Income Enrollment

100-130% Poverty Level

Meals and Snacks

Total meals served 375

Total snacks served 383

Documents for Board Review and Approval: Board / Financial Reports, Community Assessment and Self-Assessment

Program Notes

Head Start and CSI Early Childhood Education program continue to build a strong partnership. Head Start has started providing meals for the CSI Childcare facility. This partnership helps CSI be consistent in maintaining Child and Adult Care Food Program (CACFP) nutrition standards and grant requirements which the two entities share. In past years both programs have fallen short with audit findings. Last year Head Start CACFP Coordinator started completing CACFP monitoring visits for CSI Childcare to ensure compliance with guidelines, and we continue building on that foundation with providing quality meals, that meet meal pattern guidelines, to the program. CSI Childcare will provide a part-time cook to assist in preparing the extra meals and food costs will be split at a per child percentage.

Summer is busy for administrative staff as we prepare for the next program year and complete the next five-year grant application which will come to the Board for approval in September. The attached Community Assessment and Self-Assessments are pieces of the grant process and need Board approval. Additional requirements for the grant are the Annual Report and Program Goals which will be present to the Board in August. The Leadership Team has a renewed vision for our next five years and I am eager to present the new Program Goals next month.

Head Start has been awarded a significant amount of American Recovery dollars which can be used to support employee mental health, so we have partnered with Scott Rogers to provide all employees time on the CSI Ropes Course on August 6th to wrap up our Pre-Service week. A mix of activities will be provided for all skill/comfort levels. These activities will be focused on team building as well as building resilience.

As always thank you for your support in building a strong Head Start Program for our community.

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE OF BUDGET	REMAINING BUDGET %
SALARIES	\$ 3,236,933.00	\$ 265,644.66	\$ 1,425,849.84	\$ 1,811,083.16	56.0%
BENEFITS	\$ 2,033,397.00	\$ 145,519.45	\$ 773,370.34	\$ 1,260,026.66	62.0%
EQUIPMENT	\$ 75,000.00	\$ -	\$ -	\$ 75,000.00	
CONTRACTUAL	\$ 60,000.00	\$ 1,594.50	\$ 6,819.11	\$ 53,180.89	88.6%
SUPPLIES	\$ 226,359.00	\$ 3,875.44	\$ 92,431.29	\$ 133,927.71	59.2%
FACILITIES/CONST.	\$ -	\$ -	\$ -	\$ -	0.0%
OTHER	\$ 783,037.00	\$ 85,917.17	\$ 337,321.49	\$ 445,715.51	56.9%
TOTAL DIRECT COSTS	\$ 6,414,726.00	\$ 502,551.22	\$ 2,635,792.07	\$ 3,778,933.93	58.9%
ADMIN COSTS (9.0%)	\$ 474,330.00	\$ 35,902.85	\$ 197,521.70	\$ 276,808.30	58.4%
GRAND TOTAL	\$ 6,889,056.00	\$ 538,454.07	\$ 2,833,313.77	\$ 4,055,742.23	58.9%
IN KIND NEEDED	\$ 1,738,907.00				
IN KIND GENERATED	\$ 1,460,167.83				
IN KIND (SHORT)/LONG	\$ (278,739.17)				

PROCUREMENT CARD EXPENSE \$ 18,510.65 2% of Total Expense. Detailed report available upon request.

CACFP	Repair/Maint	Food	Non-Food	Total for Month	YTD Expense
Total All Centers	426.38	-	8,207.71	8,365.91	49,621.47

HEAD START T/TA

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE	REMAINING BUDGET %
OUT OF AREA TRAVEL	\$ 46,824.00	\$ -	\$ -	\$ 46,824.00	100.0%
SUPPLIES	\$ 3,303.00	\$ 20.29	\$ 1,822.29	\$ 1,480.71	44.8%
OTHER	\$ 16,447.00	\$ 4,275.00	\$ 16,261.77	\$ 185.23	1.1%
GRAND TOTAL	\$ 66,574.00	\$ 4,295.29	\$ 18,084.06	\$ 48,489.94	72.8%

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE OF BUDGET	REMAINING BUDGET %
SALARIES	\$ 796,481.00	\$ 67,959.64	\$ 356,297.05	\$ 440,183.95	55.3%
BENEFITS	\$ 463,707.00	\$ 33,152.23	\$ 182,420.28	\$ 281,286.72	60.7%
EQUIPMENT	\$ 75,000.00	\$ -	\$ -	\$ 75,000.00	
CONTRACTUAL	\$ 65,110.00	\$ 2,139.75	\$ 7,924.38	\$ 57,185.62	87.8%
SUPPLIES	\$ 37,200.00	\$ 1,544.96	\$ 20,043.40	\$ 17,156.60	46.1%
FACILITIES/CONST.	\$ -	\$ -	\$ -	\$ -	0.0%
OTHER	\$ 161,431.00	\$ 13,387.32	\$ 45,298.88	\$ 116,132.12	71.9%
TOTAL DIRECT COSTS	\$ 1,598,929.00	\$ 118,183.90	\$ 611,983.99	\$ 986,945.01	61.7%
ADMIN COSTS (9.0%)	\$ 113,417.00	\$ 9,100.08	\$ 48,565.46	\$ 64,851.54	57.2%
GRAND TOTAL	\$ 1,712,346.00	\$ 126,629.25	\$ 663,321.53	\$ 1,049,024.47	61.3%
IN KIND NEEDED	\$ 435,319.00				
IN KIND GENERATED	\$ 315,063.25				
IN KIND (SHORT)/LONG	\$ (120,255.75)				

CACFP	Repair/Maint	Food	Non-Food	Total for Month	YTD Expense
Total All Centers	\$ -	\$ 52.52	\$ 164.95	\$ 217.47	\$ 3,499.58

EARLY HEAD START T/TA

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE	REMAINING BUDGET %
OUT OF AREA TRAVEL	\$ 16,176.00	\$ -	\$ -	\$ 16,176.00	100.0%
SUPPLIES	\$ 1,428.00	\$ 1,320.20	\$ 1,551.91	\$ (123.91)	-8.7%
OTHER	\$ 11,323.00	\$ 275.00	\$ 6,973.29	\$ 4,349.71	38.4%
GRAND TOTAL	\$ 28,927.00	\$ 1,595.20	\$ 8,525.20	\$ 20,401.80	70.5%

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE OF BUDGET	REMAINING BUDGET %
CONTRACTUAL	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00	100.0%
SUPPLIES	\$ 275,000.00	\$ 215.10	\$ 215.10	\$ 274,784.90	99.9%
OTHER	\$ 527,111.00	\$ 13,249.00	\$ 13,249.00	\$ 513,862.00	97.5%
GRAND TOTAL	<u>\$ 822,111.00</u>	<u>\$ 13,464.10</u>	<u>\$ 13,464.10</u>	<u>\$ 808,646.90</u>	<u>98.4%</u>

Comprehensive Community Assessment Summary

2019-2020

A community wide strategic planning and needs assessment is expected to be conducted at least once over the five-year grant period according to Head Start Performance Standard 1302.11 (b). The CSI HS/EHS program conducted an updated Community Assessment for this past year and it covers:

Demographic statistics in Southern Idaho, the number of eligible infants, toddlers and preschool age children, and expectant mothers in our service areas including their race, ethnicity and languages they speak. This includes children experiencing homelessness, in foster care and children with disabilities. The education, health, nutrition and social service needs of eligible children and their families, including prevalent social or economic factors that impact their well-being. Included in the CCA are typical work, school and training schedules of parents with eligible children. Comparisons of other child development, child-care centers, and family childcare programs that serve eligible children, including home visiting, publicly funded state and local preschools, and the approximate number of eligible children served. There are also listed resources available in Southern Idaho to address the needs of eligible children and their families and the strengths found in our respective communities.

A survey is conducted of all for-profit, non-profit, school and faith-based businesses in the communities we serve. We also survey parents to get a better understanding of what the strengths and needs in Southern Idaho are for low-income families with small children. This data helps the program understand if we are meeting the needs of lower income families in the areas we serve and if we are delegating the correct number of slots for service in each particular service area.

The Comprehensive Community Assessment is used to provide a starting point for understanding community strengths and identifying gaps in services. The assessment provides the CSI Head Start/EHS program with a mechanism for ensuring it remains responsive to the needs of the children and families we serve. When used in conjunction with other program data, it informs program planning and creates strategic steps towards building a program that best meets the needs of children and families in South Central Idaho. Please refer to the finished document for data numbers and statistics.



Jeffrey M. Harmon CPA
Vice President of Finance & Administration
College of Southern Idaho
Head Start/Early Head Start



Betty Maciel
Policy Council Chair
College of Southern Idaho
Head Start/Early Head Start

Self-Assessment Summary

2020-2021

The CSI HS/EHS program's annual Self-Assessment process started February 2021. Although the past year has been volatile, the program remained open the full school year 2020-2021 and only closed some classrooms as needed due to COVID exposure. The COVID-19 Protocol was developed internally with the aid of the CDC guidelines and the local Public Health District guided the cleaning and disinfecting procedures and limited crossover of staff in the classrooms. Overall, the program strived to keep operations as normal as possible with widespread modifications to keep families and children safe during the pandemic.

ERSEA – Eligibility, Recruitment, Selection, Enrollment and Attendance. Out of Compliance – HSPPS 1302.12 (m) (2) ERSEA training should occur for program management and staff that take applications within 90 days of hire or within 180 days of beginning of new term for governing body and policy council. Scheduled trainings will occur for staff and governing bodies w/in the time limits allowed.

Family Services – No out of compliance issues found

Policy Council – Out of Compliance – Meeting a quorum on a monthly basis. Scheduled Training will be provided for staff. This should result in more understanding by staff which feeds into more internal support for parents.

Facilities, Materials, Equipment & Safety – No out of compliance issues found.

Fiscal – No out of compliance issues found.

Child Health Status and Care – No out of compliance issues found.

Education and Child Development Services – No out of compliance issues found.

Nutrition/Child Meal Service – No out of compliance issues found.



Jeffrey M. Harmon CPA
Vice President of Finance & Administration
College of Southern Idaho
Head Start/Early Head Start



Betty Maciel
Policy Council Chair
College of Southern Idaho
Head Start/Early Head Start



Board of Trustees Resolution

Whereas, beginning March 2020, the global pandemic known as COVID-19 caused significant disruptions to the operations and learning environments of the College of Southern Idaho; and

Whereas, the health and safety of employees, learners, and guests/visitors to the College of Southern Idaho is of vital importance to the Board of Trustees and leadership of the College; and

Whereas, adapting to COVID-19 to assure that institutional operations could continue and that the mission to educate students and enrich the quality of life within the Magic Valley continued to be fulfilled was of paramount importance during the last academic year; and

Whereas, an important partner in supporting the College's efforts to assure safe operations during the pandemic was the South Central Public Health District; and

Whereas, the South Central Public Health District provided ongoing professional and responsive public health guidance to the College; and

Whereas, the South Central Public Health District has supported College efforts to provide access to employees, students, and the general public for vaccination; therefore,

The Board of Trustees extends its deep appreciation to South Central Public Health District for its collaboration and assistance in supporting the College in its adaptation and implementation of safety protocols. The Board commends the leadership of the District and thanks them for being a partner in our collective work to serve the needs of the Magic Valley.

Done this 21st day of July 2021.

CSI Board Chair: _____

A handwritten signature in blue ink is written over a horizontal line. The signature is stylized and appears to be the name of the Board Chair.

**BOARD OF TRUSTEES
COLLEGE OF SOUTHERN IDAHO
COMMUNITY COLLEGE DISTRICT**

DRAFT

**GENERAL FUND BUDGET
FISCAL YEAR ENDING JUNE 30, 2022**

APPROVED:

Laird Stone, Chairman, Board of Trustees

ATTEST:

I HEREBY CERTIFY THAT THE ATTACHED IS THE BUDGET APPROVED
BY THE COLLEGE OF SOUTHERN IDAHO BOARD OF TRUSTEES ON
July 19, 2021

Jeffrey M. Harmon, Secretary/Treasurer

REVENUE

1. TUITION AND FEES

Tuition and Fees for FY22 remain unchanged at \$140 per credit. Dual Credit tuition is reimbursed by the State of Idaho through the Idaho State Department of Education Advanced Opportunities program at a per credit rate of \$75. Beginning in FY21 Dual Credit eligible students were charged \$75 per credit for all courses regardless of the delivery method. Allowing these Dual Credit students to enroll in classes on campus has increased enrollments for this group of students. Based on last year's actual tuition collections and current projected enrollment we are budgeting \$10,941,600 for FY22. This is a decrease of \$338,400 or 3% in the tuition and fees budget.

2. COUNTY TUITION

Out-of-district fees of \$50 per credit are paid out of liquor funds that counties receive from the state if the county is not part of a Community College Taxing District. The six counties that have established taxing districts to support community colleges include Twin Falls, Jerome, Ada, Canyon, Kootenai and Bonneville. These counties collect property tax to support their local community college in lieu of paying county tuition. The per credit charge to the county remains at \$50 per credit with a maximum of \$500 per semester and a \$3,000, per student lifetime limit. The budget for FY22 is \$1,826,500. This is a decrease of \$56,500 or 3% in the out-of-district tuition budget.

3. STATE APPROPRIATION - ACADEMIC

The FY22 General Fund appropriation is \$15,293,500. This is a 10.84% increase or \$1,496,000 above the prior year's appropriation.

4. STATE APPROPRIATION - CAREER TECHNICAL EDUCATION

The FY22 Career Technical Education (CTE) appropriation is \$7,285,100. This is a 6.78% increase or \$462,700 above the prior year's appropriation.

5. COUNTY PROPERTY TAXES

House Bill 389 in 2021 passed and limits property tax increases to 90% of new construction to be included in the county property tax levy computation. Under this legislation, we are allowed a 3% increase over the actual FY21 amount assessed plus 90% of the previous year's levy rate on new construction. The current estimate for allowable new construction in Twin Falls and Jerome counties is, \$156,570,787 and \$19,636,274. This compares to the following in previous years:

	<u>Twin Falls County</u>	<u>Jerome County</u>
FY22	\$156,570,787	\$19,636,274
FY21	\$139,772,705	\$22,777,358
FY20	\$116,172,192	\$17,530,610
FY19	\$ 88,662,506	\$19,690,338
FY18	\$ 87,948,561	\$ 7,531,147
FY17	\$104,908,934	\$ 5,596,614
FY 16	\$ 58,844,382	\$18,664,039
FY 15	\$ 59,607,968	\$ 5,595,710
FY 14	\$ 47,312,183	\$ 3,881,471
FY 13	\$ 41,535,590	\$ 9,466,581
FY 12	\$ 41,152,460	\$ 8,195,222
FY 11	\$106,953,356	\$13,308,454
FY 10	\$124,060,336	\$21,282,302

Based on last year's assessments and prorated new construction, we are budgeting to collect \$9,074,000 in property tax from Twin Falls and Jerome counties in FY22. This is an increase of \$423,900 or 4.90% over last year.

6. INVENTORY PHASEOUT TAX

The formula for Inventory Tax Phaseout is complex and involves sales tax revenues and some base distributions. Based on current estimates, we are budgeting an increase of \$43,800 for a total budget for Inventory Tax Phaseout revenues of \$752,000.

7. INTEREST ON INVESTMENTS

Interest rates earned from the Idaho Local Government Investment Pool rates remain at historic lows. We are estimating we will collect \$100,000 in interest on General Fund reserves in FY22.

8. GRANT MANAGEMENT FEES

Grant management fees are based on fees we assess our outside agencies plus administrative allowances we receive from grants that allow us to charge indirect costs. These fees vary from year to year. Many of our grants do not allow for indirect cost recovery. We are budgeting to collect \$550,000 in FY22 for grant management and indirect cost recovery. This budget is an increase of \$30,000 above the prior year.

9. OTHER REVENUE

Other Revenue consists of program revenue, tuition loan agreement fees and late fees as well as other miscellaneous revenue. We are budgeting \$200,000 for FY22. This budget remains unchanged from the prior year.

EXPENDITURES

1. SALARIES

For FY22 Change in Employee Compensation (CEC) salary adjustments were made. A 3% plus \$500 increase was included in base compensation. This budget reflects salary changes as a result of change in rank, change in duties or responsibilities, or other salary adjustments.

2. FRINGE BENEFITS

This budget reflects the employer contribution for the health, dental and vision insurance for our employees. This is the fourth year we have offered the optional High Deductible Health Plan (HDHP). This plan has been well received and allows employees to personally contribute to individual Health Savings Accounts (HSA) using pretax dollars. In FY22, 44% of our eligible employees have opted into the HDHP compared to 35% in FY21. In FY22, the college contributes to each employees' HSA for those enrolled in the HDHP. Effective July 1, employees are able select which insurance products they participate in. This includes Health, Dental or Vision or they may bundle and pay for the coverage that best meets their family needs. Insurance premiums were not increased for FY22. Our vision plan has been enhanced to include coverage of hearing aids, annual hearing test, and enhancement to LASIK surgery coverage. Effective July 1st employees in both the traditional plans as well as the employees enrolled in the an HDHP plans can utilize Tele-Health benefits with no out of pocket cost. The college continues to pay 85% of the coverage for our employees and pays 70% for the family on the traditional plan. For FY22 the college contributes 100% of the premium for the employee that enrolls in the High Deductible Health Plan, and the college will pay 70% for the family coverage. All other employer and employee benefits are expected to remain the same.

3. DEPARTMENTAL CHANGES

The following is an explanation of departmental changes from our prior budget. All budgets reflect the costs of salary and benefit increases.

- a. The Administration budget is inclusive of Administration, Business Office, Payroll, and the Board of Trustee Departments and has been set at \$1,620,500. The operating budget remains unchanged from the prior year.
- b. The Marketing budget has been set at \$548,700. A full time Marketing Manager has been added. The operating budget remains unchanged from the prior year.
- c. The Human Resources budget has been set at \$266,100. The operating budget remains unchanged from the prior year.

- d. The Library budget has been set at \$611,600. Based on reorganization and retirements in the library two positions are not scheduled to be replaced. This is a savings of \$130,600. The operating budget remains unchanged from the prior year.
- e. The Enrollment Services budget has been set at \$4,839,500. This is a unit that was formed by consolidating multiple departments and streamlining the student experience. This unit brings together the Outreach Centers, Early College, Records, Admissions and, Financial Aid.
- f. The Learner & Community Services budget has been set at \$1,302,500. This unit included the Tutoring and Testing Centers, Veterans Advocacy, Counseling, Disability Services and Student Activities.
- g. The Information Technology Department budget has been set at \$4,372,000. The college is continuing its digital transformation by implementing major upgrades in system security, WEB development, wireless connectivity and hardware infrastructure. The college selected Anthology as our new Enterprise Resource Planning System (ERP) to build a contemporary digital environment. Our operations are reliant on advancing technology. We continue to enhance our systems to bring our online presence for employees and students to desired standards. This budget includes \$1,309,500 to support the new digital transformation. This budget included funds for implementation of multiple platforms and will reduce costs over time as legacy systems are retired and new functionality is adopted utilizing an integrated digital system.
- h. The Institutional Effectiveness Department budget has been set at \$602,900. The operating budget has been increased from \$45,800 to \$71,300. This increase was to move the cost of accreditation from Academic Instruction to this unit.
- i. The Physical Plant and Security Department budget has been set at \$5,648,600. The operating budget has been increased by \$250,000 to fund furniture replacement in areas where the furniture no longer meets the functional needs of various campus units.
- j. The Academic Instruction unit has been set at \$12,252,200. In prior years the Academic unit included Early College, the Outreach Centers and Community Education. Through the recent reorganization these functions have been transitioned to Enrollment Services, Learner & Community Services and the transfer to Herrett Museum / Arts Culture.

- k. For FY22, the following areas of the Institutional Support budget are impacted:
- a. Insurance costs are expected to increase by \$12,100. We allocate insurance to Eagle View, Eagle Hall, North View apartments, the Student Union, the CSI Recreation Center, Trans IV, and the STAR program.
 - b. The Plant Facility Transfer will increase by \$149,000. Our campus has infrastructure systems that are approaching fifty years old and require upgrades in mechanical, electrical and plumbing. We use the Plant Facility Fund for major remodels and renovations to our physical plant and to augment the funding from Department of Public Works (DPW) when funds are not enough to fully fund each project. Based on the projected necessary upgrades to the campus buildings and infrastructure, we are budgeting a Plant Facilities transfer of \$1,500,000.
 - c. The Herrett Museum / Arts & Culture budget reflects the College's support for the Herrett Museum and Community Education operations. The contribution has been increased from \$380,000 to \$500,000. Community Education was moved from the General Fund to the Herrett to better align the common activities and to leverage resources.
 - d. The Economic Development budget reflects the College's support for Southern Idaho Economic Development (SIED). The contribution has been increased from \$102,300 to \$110,000. This increase restores the funding support to prior year amounts.
 - e. The athletic transfer reflects salaries paid to athletic staff except for the portion allocated for head coach academic duties. The college is increasing the amount transferred to the athletics department by \$173,900.

SUMMARY

The State restored \$726,200 of our General Fund Allocation which was the 5% FY21 reduction. The state funded \$187,100 of the Change in Compensation and \$43,200 of benefit costs adjustment. State appropriations cover 42% of our General Fund employ compensation. The remaining 58% of Change in Employee Compensation (CEC) is covered by Tuition & Fees and support from County Property Tax. CSI received a \$339,500 adjustment for our Employment Workload Adjustment (EWA). EWA is formula that takes into account a three-year rolling average of enrollments as compared to all Idaho higher education enrollments. Finally, CSI received \$200,000 ongoing funds to increase the capacity of our nursing program.

As technology continues to be a major part of the educational process, we are investing heavily in updating our information technology infrastructure to meet the challenges and expectations of our current and future students and stakeholders. As the physical plant continues to age, we are investing heavily in the infrastructure of our campus including electrical, plumbing, HVAC, data and communications. Many of the systems we are replacing are nearing 50 years old.

From a revenue and expense standpoint, employee vacancy control and enrollment management continue to be key. This will require continued analysis of the programs we offer, enhanced recruitment and retention, varied contemporary instructional modalities, course scheduling, and quality service at all levels. Efficiency in all our operational areas and completion of programs by students will be critical as we build enrollment. In FY22 we will continue to look for efficiencies and ongoing revenue sources to minimize the impact to students and meet our obligations to employees.

COLLEGE OF SOUTHERN IDAHO
GENERAL FUND BUDGET
JULY 1, 2021 TO JUNE 30, 2022

	BUDGET FY21	BUDGET FY22	PERCENT CHANGE	DOLLAR CHANGE	PERCENT OF BUDGET
GENERAL FUND REVENUE *****					
TUITION AND FEES	11,280,000	10,941,600	-3.00%	(338,400)	23.65%
COUNTY TUITION	1,883,000	1,826,500	-3.00%	(56,500)	3.95%
STATE APPROPRIATION-ACADEMIC	13,797,500	15,293,500	10.84%	1,496,000	33.06%
STATE COLLABORATIVE CENTER	39,300	39,300	0.00%	0	0.08%
LIQUOR FUND REVENUE	200,000	200,000	0.00%	0	0.43%
STATE APPROPRIATION CTE	6,822,400	7,285,100	6.78%	462,700	15.75%
COUNTY PROPERTY TAXES	8,650,100	9,074,000	4.90%	423,900	19.61%
INVENTORY PHASEOUT TAX	708,200	752,000	6.18%	43,800	1.63%
INTEREST ON INVESTMENTS	175,000	100,000	-42.86%	(75,000)	0.22%
GRANT MANAGEMENT FEES	520,000	550,000	5.77%	30,000	1.19%
OTHER REVENUE	200,000	200,000	0.00%	0	0.43%
TOTALS	<u>44,275,500</u>	<u>46,262,000</u>	<u>4.49%</u>	<u>1,986,500</u>	<u>100.00%</u>

COLLEGE OF SOUTHERN IDAHO
 GENERAL FUND BUDGET
 JULY 1, 2021 TO JUNE 30, 2022

	BUDGET FY21	BUDGET FY22	PERCENT CHANGE	DOLLAR CHANGE	PERCENT OF BUDGET
EXPENDITURES					

ADMINISTRATION	1,566,300	1,620,500	3.46%	54,200	3.50%
MARKETING	462,500	548,700	18.64%	86,200	1.19%
HUMAN RESOURCES	342,100	266,100	-22.22%	(76,000)	0.58%
LIBRARY	793,500	611,600	-22.92%	(181,900)	1.32%
ENROLLMENT SERVICES	3,010,300	4,839,500	60.76%	1,829,200	10.46%
LEARNER & COMMUNITY SERVICES	-	1,302,500	0.00%	1,302,500	2.82%
INSTITUTIONAL EFFECTIVENESS	553,900	602,900	8.85%	49,000	1.30%
INFORMATION TECHNOLOGY	4,246,800	4,372,000	2.95%	125,200	9.45%
PHYSICAL PLANT & SECURITY	5,137,000	5,648,600	9.96%	511,600	12.21%
INSTITUTIONAL SUPPORT	6,258,100	6,912,300	10.45%	654,200	14.94%
ACADEMIC INSTRUCTION	15,082,600	12,252,200	-18.77%	(2,830,400)	26.48%
CARREER TECHNICAL INSTRUCTION	6,822,400	7,285,100	6.78%	462,700	15.75%
TOTALS	<u>44,275,500</u>	<u>46,262,000</u>	<u>4.49%</u>	<u>1,986,500</u>	<u>100.00%</u>

COLLEGE OF SOUTHERN IDAHO
 GENERAL FUND BUDGET
 JULY 1, 2021 TO JUNE 30, 2022

	BUDGET FY21	BUDGET FY22	PERCENT CHANGE	DOLLAR CHANGE
ADMINISTRATION *****				
PERSONNEL	890,600	926,500	4.03%	35,900
FRINGE BENEFITS	325,700	344,000	5.62%	18,300
OPERATING EXPENSE	350,000	350,000	0.00%	0
CAPITAL OUTLAY	-	-	0.00%	0
TOTALS	<u>1,566,300</u>	<u>1,620,500</u>	<u>3.46%</u>	<u>54,200</u>

MARKETING *****				
PERSONNEL	168,900	225,200	33.33%	56,300
FRINGE BENEFITS	78,600	108,500	38.04%	29,900
OPERATING EXPENSE	215,000	215,000	0.00%	0
CAPITAL OUTLAY	-	-	0.00%	0
TOTALS	<u>462,500</u>	<u>548,700</u>	<u>18.64%</u>	<u>86,200</u>

HUMAN RESOURCES *****				
PERSONNEL	222,200	175,800	-20.88%	(46,400)
FRINGE BENEFITS	89,900	60,300	-32.93%	(29,600)
OPERATING EXPENSE	30,000	30,000	0.00%	0
CAPITAL OUTLAY	-	-	0.00%	0
TOTALS	<u>342,100</u>	<u>266,100</u>	<u>-22.22%</u>	<u>(76,000)</u>

COLLEGE OF SOUTHERN IDAHO
GENERAL FUND BUDGET
JULY 1, 2021 TO JUNE 30, 2022

	BUDGET FY21	BUDGET FY22	PERCENT CHANGE	DOLLAR CHANGE
LIBRARY				

REVENUES	-	-	0.00%	0
PERSONNEL	422,600	292,000	-30.90%	(130,600)
FRINGE BENEFITS	170,900	119,600	-30.02%	(51,300)
OPERATING EXPENSE	200,000	200,000	0.00%	0
CAPITAL OUTLAY	-	-	0.00%	0
TOTALS	<u>793,500</u>	<u>611,600</u>	<u>-22.92%</u>	<u>(181,900)</u>

ENROLLMENT SERVICES				

REVENUES	-	-	0.00%	0
PERSONNEL	1,782,500	3,143,400	76.35%	1,360,900
FRINGE BENEFITS	877,800	1,236,100	40.82%	358,300
OPERATING EXPENSE	350,000	460,000	31.43%	110,000
CAPITAL OUTLAY	-	-	0.00%	0
TOTALS	<u>3,010,300</u>	<u>4,839,500</u>	<u>60.76%</u>	<u>1,829,200</u>

	BUDGET FY22	BUDGET FY22	PERCENT CHANGE	DOLLAR CHANGE
LEARNER & COMMUNITY SERVICES				

REVENUES	-	-	0.00%	0
PERSONNEL	-	863,900	0.00%	863,900
FRINGE BENEFITS	-	343,000	0.00%	343,000
OPERATING EXPENSE	-	95,600	0.00%	95,600
CAPITAL OUTLAY	-	-	0.00%	0
TOTALS	<u>-</u>	<u>1,302,500</u>	<u>0.00%</u>	<u>1,302,500</u>

COLLEGE OF SOUTHERN IDAHO
 GENERAL FUND BUDGET
 JULY 1, 2021 TO JUNE 30, 2022

	BUDGET FY21	BUDGET FY22	PERCENT CHANGE	DOLLAR CHANGE
INFORMATION TECHNOLOGY *****				
REVENUES	-	-	0.00%	0
PERSONNEL	1,351,200	1,451,000	7.39%	99,800
FRINGE BENEFITS	561,100	586,500	4.53%	25,400
OPERATING EXPENSE	1,000,000	1,000,000	0.00%	0
CAPITAL OUTLAY	25,000	25,000	0.00%	0
SOFTWARE	1,309,500	1,309,500	0.00%	0
TOTALS	<u>4,246,800</u>	<u>4,372,000</u>	<u>2.95%</u>	<u>125,200</u>

INSTITUTIONAL EFFECTIVENESS *****				
PERSONNEL	355,200	377,100	6.17%	21,900
FRINGE BENEFITS	152,900	154,500	1.05%	1,600
OPERATING EXPENSE	45,800	71,300	55.68%	25,500
TOTALS	<u>553,900</u>	<u>602,900</u>	<u>8.85%</u>	<u>49,000</u>

PHYSICAL PLANT & SECURITY *****				
REVENUES	(100,000)	(50,000)	-50.00%	50,000
PERSONNEL	2,462,100	2,673,300	8.58%	211,200
FRINGE BENEFITS	1,434,900	1,435,300	0.03%	400
OPERATING EXPENSE	1,015,000	1,265,000	24.63%	250,000
CAPITAL OUTLAY	325,000	325,000	0.00%	0
TOTALS	<u>5,137,000</u>	<u>5,648,600</u>	<u>9.96%</u>	<u>511,600</u>

COLLEGE OF SOUTHERN IDAHO
 GENERAL FUND BUDGET
 JULY 1, 2021 TO JUNE 30, 2022

	BUDGET FY21	BUDGET FY22	PERCENT CHANGE	DOLLAR CHANGE
INSTITUTIONAL SUPPORT				

GENERAL FUND				
TELEPHONE	80,000	80,000	0.00%	0
LEGAL & AUDIT	200,000	200,000	0.00%	0
UTILITIES	1,037,000	1,089,000	5.01%	52,000
INSURANCE	241,100	253,200	5.02%	12,100
PRESIDENTIAL SCHOLARSHIPS	400,000	400,000	0.00%	0
FINANCIAL AID CONTRIBUTION	40,000	40,000	0.00%	0
INNOVATION GRANTS & FSCC	63,000	30,000	-52.38%	(33,000)
WELLNESS	52,000	22,000	-57.69%	(30,000)
FOUNDATION SUPPORT	218,900	246,400	12.56%	27,500
CONTINGENCY	150,000	325,000	116.67%	175,000
GENERAL FUND	<u>2,482,000</u>	<u>2,685,600</u>	8.20%	<u>203,600</u>
TRANSFERS				
PLANT FACILITY	1,351,000	1,500,000	11.03%	149,000
HERRETT MUSEUM / ARTS & CULTURE	380,000	500,000	31.58%	120,000
SMALL BUSINESS CENTER	63,000	63,000	0.00%	0
ECONOMIC DEVELOPMENT	102,300	110,000	7.53%	7,700
PACE	10,000	10,000	0.00%	0
HEADSTART	57,700	57,700	0.00%	0
AG ENDOWMENT	20,000	20,000	0.00%	0
ATHLETICS	1,759,100	1,933,000	9.89%	173,900
SENIOR PROGRAM SUPPORT	33,000	33,000	0.00%	0
TRANSFERS	<u>3,776,100</u>	<u>4,226,700</u>	11.93%	<u>450,600</u>
TOTALS	<u>6,258,100</u>	<u>6,912,300</u>	10.45%	<u>654,200</u>

COLLEGE OF SOUTHERN IDAHO
 GENERAL FUND BUDGET
 JULY 1, 2021 TO JUNE 30, 2022

	BUDGET FY21	BUDGET FY22	PERCENT CHANGE	DOLLAR CHANGE
ACADEMIC INSTRUCTION				

REVENUES	(130,000)	(130,000)	0.00%	0
PERSONNEL	10,458,400	8,481,600	-18.90%	(1,976,800)
FRINGE BENEFITS	3,978,200	3,275,600	-17.66%	(702,600)
OPERATING EXPENSE	776,000	625,000	-19.46%	(151,000)
CAPITAL OUTLAY	-	-	0.00%	0
TOTALS	<u>15,082,600</u>	<u>12,252,200</u>	<u>-18.77%</u>	<u>(2,830,400)</u>

CARRER TECHNICAL INSTRUCTION				

PERSONNEL	4,158,700	4,397,300	5.74%	238,600
FRINGE BENEFITS	1,844,900	1,901,900	3.09%	57,000
OPERATING EXPENCE	818,800	985,900	20.41%	167,100
CAPITAL OUTLAY	-	-	0.00%	0
TOTALS	<u>6,822,400</u>	<u>7,285,100</u>	<u>6.78%</u>	<u>462,700</u>

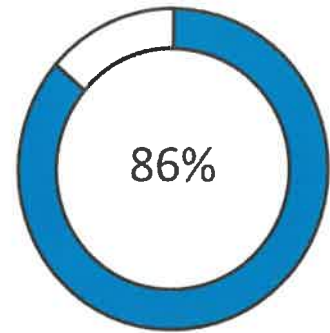
College of Southern Idaho

Higher Education Emergency Relief Funds

As of 7/8/2021

Source	Allocated Amount	Last Day to Spend
State Allocations	\$ 1,433,332	12/11/20
CARES Act Student	1,038,459	04/19/21
CARES Act Institutional	1,038,459	05/05/21
CARES Act MSI	138,872	06/07/21
CRRSAA Student	1,038,459	01/17/22
CRRSAA Institutional	4,530,997	01/17/22
CRRSAA MSI	316,475	02/01/22
ARP Student	5,131,840	05/12/22
ARP Institutional	4,984,007	05/14/22
ARP MSI*	500,000	07/08/22
Total	\$ 20,150,900	

Percentage of Allocation
Spent/Planned



* Amounts and dates are estimated

Category	Spent	Planned	Spent/Planned
Aid to Students	\$ 3,191,640	\$ 5,684,914	\$ 8,876,554
Technology Upgrades	1,375,231	2,297,118	3,672,349
Increase Campus Service Hours	86,645	174,000	260,645
Instructional Supplies	104,091	160,000	264,091
COVID Testing/Quarantine	30,788	4,000	34,788
Campus Safety and Sanitation	1,114,995	21,000	1,135,995
Staff Training	19,754	78,400	98,154
Curriculum Development	87,538	99,021	186,559
Lost Revenue	2,263,395	589,000	2,852,395
	\$ 8,274,076	\$ 9,107,453	\$ 17,381,529

Higher Education Emergency Relief Fund Spent/Planned

