



# COLLEGE OF SOUTHERN IDAHO BOARD OF TRUSTEES

March 21, 2016

## EXECUTIVE SESSION

3:00 p.m.

Taylor Building – President’s Board Room

## BOARD OF TRUSTEES MEETING

4:00 p.m.

Taylor Building – Room 277

## AGENDA

### CALL TO ORDER

APPROVAL OF MEETING AGENDA: (A) *Chairman Kleinkopf*

MINUTES – EXECUTIVE SESSION – FEBRUARY 22, 2016: (A) *Jeff Harmon*

MINUTES – REGULAR MEETING – FEBRUARY 22, 2016: (A) *Jeff Harmon*

MINUTES – SPECIAL SESSION – MARCH 11, 2016: (A) *Jeff Harmon*

TREASURER’S REPORT: (A) *Jeff Harmon*

HEAD START OPERATIONAL REPORT: (A) *Mancole Fedder*

### OPEN FORUM

### UNFINISHED BUSINESS

### NEW BUSINESS

TAYLOR BUILDING WELCOME CENTER CONSTRUCTION/REMODEL PROJECT BID:  
(A) *Jeff Harmon*

FISCAL YEAR 2017 TUITION INCREASE (A) *Jeff Harmon*

FY17 BOARD MEETING SCHEDULE AND BUDGET HEARING DATE: (A) *Jeff Harmon*

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**AGENDA**  
**CSI BOARD OF TRUSTEES MEETING**  
**MARCH 21, 2016**

**APPROVAL OF NEW ACADEMIC AND ATHLETIC LOGOS: (A) *Doug Maughan & Kim LaPray***

**TRUSTEE ZONES LEGISLATION: (I) *President Fox & Curtis Eaton***

**CSI FIVE-YEAR PROGRAM PLAN UPDATE: (I) *Dr. Todd Schwarz***

**HERRETT CENTER FOR ARTS AND SCIENCE ACCREDITATION: (I) *Teri Fattig***

**APRIL MEETING - NO OPEN FORUM: (I) *Karl Kleinkopf***

**REMARKS FOR THE GOOD OF THE ORDER**

**PRESIDENT'S REPORT / LEGISLATIVE REPORT: (I) *President Fox***

**ADJOURNMENT**

THE COLLEGE OF SOUTHERN IDAHO  
COMMUNITY COLLEGE DISTRICT  
MARCH REGULAR BOARD OF TRUSTEES MEETING  
March 21, 2016

CALL TO ORDER: 4:00 p.m. Presiding: Karl Kleinkopf

Attending: Trustees: Karl Kleinkopf, Dr. Thad Scholes,  
Laird Stone, Bob Keegan and Jan Mittleider

College Administration: Dr. Jeff Fox, President  
Robert Alexander, Board Attorney  
Dr. Todd Schwarz, Executive Vice President and Chief  
Academic Officer  
Jeff Harmon, Vice President of Administration  
Curtis Eaton, Special Advisor to the President  
Dr. Michelle Schutt, Associate Vice President of Student  
Services  
Employees, visitors and media - Attached List

APPROVAL OF AGENDA: The agenda was approved as written on MOTION  
by Thad Scholes. Affirmative vote was unanimous.

BOARD MINUTES: The following Board minutes as written were  
accepted by the Board.

February 22, 2016 Executive Session  
February 22, 2016 Regular Session  
March 11, 2016 Special Session

TREASURER'S REPORT: The Treasurer's report was accepted by the  
Board on MOTION by Jan Mittleider. Affirmative vote was unanimous.

HEAD START/EARLY HEAD START REPORT: The Board approved the Head  
Start/Early Head Start monthly fiscal and operational reports for  
Head Start/Early Head Start as presented, on MOTION by Laird Stone.  
Affirmative vote was unanimous.

OPEN FORUM:  
None

UNFINISHED BUSINESS:  
None

NEW BUSINESS:

1. The Board approved the bid for the Taylor Building Welcome Center - construction/remodel project in the amount of \$266,350 from Don Anderson Construction on MOTION by Bob Keegan. Affirmative vote was unanimous.

2. Nolan Goubeaux advised the Board that the Student Senate heard a presentation from administration concerning the proposed tuition and fee increase of \$10 per credit. The effect of this change would be to increase per credit tuition and fee charges from the current \$120 per credit to \$130 per credit. Fiscal year 2016 tuition is \$79.35 of the \$120 total per credit charge. Idaho Code Section 33-2110 limits tuition increases to 10% per year. After significant deliberation, the Student Senate voted in favor of the tuition increase of \$7.93 and an increase in Registration Service Fee of \$2.07 for Fiscal year 2017 for a total increase in Tuition and Fees of \$10 per credit.

The Board approved the increasing of Tuition and fees by ten dollars on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

3. The Board approved the fiscal year 2017 Board meeting schedule and the budget hearing date of August 15, 2016 as amended, on MOTION by Karl Kleinkopf. Affirmative vote was unanimous.

4. The Board approved the new college and athletics logo as presented by Kim LaPray, on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

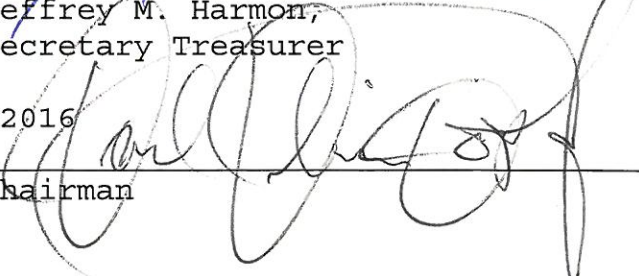
REMARKS FOR THE GOOD OF THE ORDER

1. The President reported on his activities for the month.

ADJOURNMENT was declared at 5:00 p.m.

  
\_\_\_\_\_  
Jeffrey M. Harmon,  
Secretary Treasurer

Approved: April 18, 2016

  
\_\_\_\_\_  
Chairman

THE COLLEGE OF SOUTHERN IDAHO  
COMMUNITY COLLEGE DISTRICT  
MARCH REGULAR BOARD OF TRUSTEES MEETING  
March 21, 2016

Monthly Board Meeting List of Ateendees

Jayson Lloyd, Dean of Instruction  
Terry Patterson, Dean of Instruction  
Kristy Carpenter, Chief Finance Officer  
Kevin Mark, Chief Technology Officer  
Nolan Goubeaux, Associate Dean of Student Affairs  
Dr. Heidi Campbell, Associate Dean of STEM  
Eric Nielson, Director of Human Resources  
Dr. Teri Fattig, Director, Library & Herrett Center  
Debra Wilson, Executive Director Foundation  
Doug Maughan, Director of Public Information  
Jim Munn, Interim Director of Public Safety  
Mancole Fedder, Director of Head Start  
Kathy Deahl, Executive Administrative Assistant to the President  
Employees: Spencer Cutler, Gail Schull, Dr. Michele McFarlane, Erin  
Giesler, Jeff Cooper, Jennifer Zimmers, Heather Barnes, Chika Daggett  
& Devon Jenks  
Faculty Representative: RD Van Noy  
PACE Representative: Kim LaPray & Tamara Harmon  
Times News: Julie Wootton

**General Fund YTD Board**

YEAR: 1516

**Statement of Revenue and Expenses**

Acct Month: 8

Saturday, March 05, 2016

Last Year

This Year

Budget

Remaining Budget

Rem Bud%

**Revenue**

Tuition & Fees	(\$9,705,046.89)	(\$10,193,016.25)	(\$10,543,400.00)	(\$350,383.75)	3.32%
County Tuition	(\$900,675.00)	(\$1,618,094.02)	(\$1,356,000.00)	\$262,094.02	-19.33%
State Funds	(\$16,587,533.27)	(\$18,813,307.08)	(\$18,793,300.00)	\$20,007.08	-0.11%
County Property Tax	(\$3,929,566.26)	(\$4,109,589.28)	(\$6,602,700.00)	(\$2,493,110.72)	37.76%
Grant Management Fees	(\$336,665.43)	(\$324,547.25)	(\$550,000.00)	(\$225,452.75)	40.99%
Other	(\$410,608.87)	(\$321,775.73)	(\$407,600.00)	(\$85,824.27)	21.06%
Unallocated Tuition	(\$1,383,392.36)	(\$992,616.87)	\$0.00	\$992,616.87	0.00%
Departmental Revenues	(\$809,276.54)	(\$713,734.28)	(\$713,100.00)	\$634.28	-0.09%

**Total Revenue** (\$34,062,764.62) (\$37,086,680.76) (\$38,966,100.00) (\$1,879,419.24) 4.82%

**Expenditures**

**Personnel**

Salaries	\$13,156,502.56	\$13,315,411.97	\$20,799,200.00	\$7,483,788.03	35.98%
Variable Fringe	\$2,699,556.92	\$2,738,871.76	\$4,263,200.00	\$1,524,328.24	35.76%
Health Insurance	\$2,269,141.16	\$2,439,976.01	\$3,929,300.00	\$1,489,323.99	37.90%
<b>Total Personnel</b>	<b>\$18,125,200.64</b>	<b>\$18,494,259.74</b>	<b>\$28,991,700.00</b>	<b>\$10,497,440.26</b>	<b>36.21%</b>

**Expense Categories**

Services	\$1,380,212.36	\$1,792,398.11	\$2,689,300.00	\$896,901.89	33.35%
Supplies	\$605,794.15	\$599,046.62	\$1,061,200.00	\$462,153.38	43.55%
Other	\$397,157.37	\$595,188.26	\$561,400.00	(\$33,788.26)	-6.02%
Capital	\$240,245.30	\$427,297.12	\$749,300.00	\$322,002.88	42.97%
Institutional Support	\$4,078,123.23	\$4,159,078.19	\$4,913,200.00	\$754,121.81	15.35%
Transfers	\$16,967.50	\$32,226.68	\$0.00	(\$32,226.68)	0.00%
<b>Total Expense Categories</b>	<b>\$6,718,499.91</b>	<b>\$7,605,234.98</b>	<b>\$9,974,400.00</b>	<b>\$2,369,165.02</b>	<b>23.75%</b>

**Total Expenditures** \$24,843,700.55 \$26,099,494.72 \$38,966,100.00 \$12,866,605.28 33.02%

**Rev/Expense Total** (\$9,219,064.07) (\$10,987,186.04) \$0.00 \$10,987,186.04 0.00%

**College of Southern Idaho Head Start/ Early Head Start  
Monthly Program Summary  
For February 2016**

**Enrollment**

Head Start ACF Federal Funded	560
Head Start TANF	27
Early Head Start	82
<b>Total</b>	<b>669</b>

**Program Options**

Part-day/ Part-year, Home Based/School District Enhanced, Pre- K, Early Head Start - Home Based, Early Head Start Toddler Combo.

**Head Start Attendance**

February Head Start Overall Attendance	82%
February Head Start Self Transport Attendance	82%
February EHS Toddler Combo Attendance	80%

**Meals and Snacks**

Total meals served for January	6,213
Total snacks served for January	6,053

**Education**

Midyear COR Advantage Outcomes Report 2015-2016

Child Observation Record Advantage is gathered 3 times during the program year for Head Start and 4 times for Early Head Start. Staff and parents take anecdotes on the children. The anecdotes are scored from a level 0 to a level 7, with 0 being a lower skill level and increasing to more advanced skill levels.

Item Level Report

There are 36 items on the Preschool Child Observation Record divided into 9 categories (Approaches to Learning (3 items), Social and Emotional Development (5 items), Physical Development & Health (3 items), Language, Literacy & Communication (7 items), Mathematics (5 items), Creative Arts (4 items), Science & Technology (4 items), Social Studies (3 items), and English language learning ELL (2 items).

**Strengths-** *Fine-motor skills, Personal care and healthy behavior, Building relationships with other children, Movement, History, and Data analysis*

**Area of Need-** *Phonological awareness, Patterns, and Reading*

**CLASS/PQA-** The domain scores are: Emotional Support-5.86, Classroom Organization-5.40, and Instructional Support-3.10

**Area of Need-** The dimensions that have the most need are Teacher Sensitivity,

Regard for Student Perspectives, Behavior Management, Instructional Learning  
Formats, Concept Development, Quality of Feedback and Language Modeling  
Goals and Objectives

- 1) Provide additional training with classroom staff on Fee, Fie, Phonemics in High Scope curriculum to increase at least 11 level of development.
- 2) Provide training on March 7, 2016 on Classroom Organization (CLASS).
- 3) Provide individual outcome information to families on children and work to improve through child goals in the classroom and home visits one level of performance in patterns, reading, and phonological awareness.
- 4) Coaching and individualized classroom support to teachers during observations from March to May.

Head Start Child Development and Early Learning Framework

There are 5 domains in the Head Start Outcomes. Approaches to Learning, Social and Emotional Development, (Language and Communication, Literacy), (Mathematics Development, Scientific Reasoning), and Perceptual, Motor and Physical Development. Within each of the domains are sub domains.

**Strengths-** Fine Motor, Health/Safety and Nutrition, Attending and Understanding

**Area of Need-** Phonological Awareness, Operations and Algebraic Thinking, Print and Alphabet Knowledge

Early Head Start COR Advantage

**Item Level Report**

There are 36 items on the Preschool Child Observation Record divided into 9 categories (Approaches to Learning {3 items}, Social and Emotional Development (5 items), Physical Development & Health {3 items}, language, Literacy, & Communication {7 items}, Mathematics (5 items), Creative Arts {4 items}, Science & Technology (4 items), Social Studies {3 items}, and English Language Learning ELL {2 items}).

**Strengths-** *Gross-motor skills, Personal core and healthy behavior, and Building relationships with other children*

**Area of Need-** *Measurement, Data Analysis, and Emotions*

**Head Start Child Development and Early Learning Framework**

The 5 domains for Early Head Start are: Approaches to Learning, Social/Emotional Development, Language and Communication, Cognition, and Perceptual, Motor, & Physical Development. Within each of the domains are sub domains.



**Strengths** - Relationships with other children, Fine Motor, Health, Safety, and Nutrition, and Gross Motor

**Area of Need** – Emergent Mathematical Thinking, Emotional and Behavioral Self- Regulation, Attending and Understanding

**School Readiness**

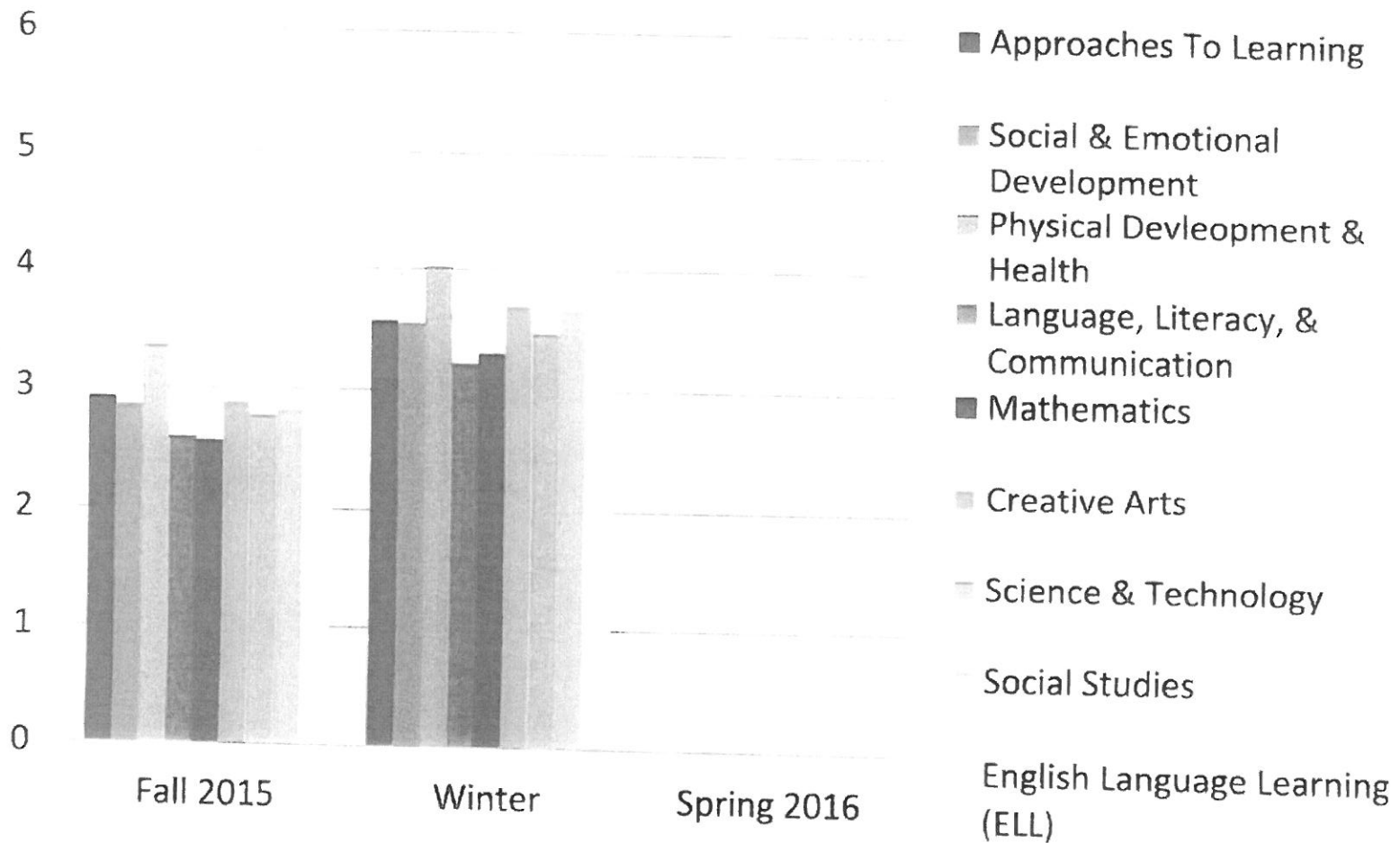
- 15% of children are currently ready for their next educational setting
- 84% of children are making progress towards their next educational setting
- Less than 1% (.03) made no progress towards their next educational setting

**Continuous Improvement Plan for Rest of Program Year 2015-2016**

**Head Start** – 1) Classroom support and observation and feedback to staff.  
2) CLASS observations/feedback  
3) HOVERS home visit observation and feedback

**Early Head Start** -1) Train staff on planning around the COR Advantage for home visits, Socialization and Toddler Combo Class  
2) March 7<sup>th</sup> training on Cognitive Development  
3) HOVERS home visit observations and feedback

# Program Mid-Year Summary for Head Start Children





CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE	BALANCE OF BUDGET	PROJ %	ACTUAL %
<b>SALARIES</b>	\$ 3,898,012.00	\$ 207,215.77	\$ 2,930,635.32	\$ 967,376.68	\$ 967,376.68	77.7%	75.2%
<b>BENEFITS</b>	\$ 2,243,194.00	\$ 110,322.23	\$ 1,566,637.69	\$ 676,556.31	\$ 676,556.31	77.7%	69.8%
<b>OUT OF AREA TRAVEL</b>	\$ -	\$ -	\$ -	\$ -	\$ -		
<b>EQUIPMENT</b>	\$ 68,000.00	\$ 11,800.61	\$ 36,365.63	\$ 31,634.37	\$ 31,634.37	77.7%	53.5%
<b>SUPPLIES</b>		\$ -	\$ -				
<b>OFFICE SUPPLIES</b>	\$ 18,689.00	\$ 714.15	\$ 15,865.48	\$ 2,823.52	\$ 2,823.52	77.7%	84.9%
<b>CLASSROOM SUPPLIES</b>	\$ 30,635.00	\$ 2,395.05	\$ 30,701.05	\$ (66.05)	\$ (66.05)	77.7%	100.2%
<b>CENTER SUPPLIES</b>	\$ 42,322.00	\$ 3,838.25	\$ 72,752.94	\$ (30,430.94)	\$ (30,430.94)	77.7%	171.9%
<b>TRAINING SUPPLIES</b>	\$ 3,733.00	\$ 86.37	\$ 11,626.42	\$ (7,893.42)	\$ (7,893.42)	77.7%	311.4%
<b>FOOD</b>	\$ 7,183.00	\$ 2,915.49	\$ 5,734.56	\$ 1,448.44	\$ 1,448.44	77.7%	79.8%
<b>CONTRACTUAL</b>							
<b>OTHER</b>							
<b>CONTRACTS</b>	\$ 15,634.00	\$ 11,998.72	\$ 21,656.38	\$ (6,022.38)	\$ (6,022.38)	77.7%	138.5%
<b>MEDICAL</b>	\$ 13,843.00	\$ 1,213.39	\$ 9,219.99	\$ 4,623.01	\$ 4,623.01	77.7%	66.6%
<b>DENTAL</b>	\$ 18,772.00	\$ 606.30	\$ 6,220.18	\$ 12,551.82	\$ 12,551.82	77.7%	33.1%
<b>CHILD TRAVEL</b>	\$ 158,148.00	\$ 9,118.78	\$ 134,218.08	\$ 23,929.92	\$ 23,929.92	77.7%	84.9%
<b>EMPLOYEE TRAVEL</b>	\$ 41,214.00	\$ 513.70	\$ 26,967.75	\$ 14,246.25	\$ 14,246.25	77.7%	65.4%
<b>STAFF TRAINING</b>		\$ -	\$ 3,224.38	\$ (3,224.38)	\$ (3,224.38)	77.7%	
<b>PARENT TRAINING</b>	\$ 25,591.00	\$ 566.71	\$ 17,057.48	\$ 8,533.52	\$ 8,533.52	77.7%	66.7%
<b>FACILITIES/CONST.</b>	\$ 84,101.00	\$ 1,228.99	\$ 102,677.73	\$ (18,576.73)	\$ (18,576.73)	77.7%	122.1%
<b>DEPRECIATION</b>	\$ 45,840.00	\$ 2,447.08	\$ 34,468.64	\$ 11,371.36	\$ 11,371.36	77.7%	75.2%
<b>UTILITIES</b>	\$ 91,286.00	\$ 4,093.56	\$ 62,084.92	\$ 29,201.08	\$ 29,201.08	77.7%	68.0%
<b>TELEPHONE</b>	\$ 53,873.00	\$ 3,045.63	\$ 46,359.25	\$ 7,513.75	\$ 7,513.75	77.7%	86.1%
<b>MISC SERVICES</b>	\$ 80,435.00	\$ 6,113.78	\$ 78,873.75	\$ 1,561.25	\$ 1,561.25	77.7%	98.1%
<b>TOTAL DIRECT COSTS</b>	\$ 6,940,505.00	\$ 380,234.56	\$ 5,213,347.62	\$ 1,727,157.38	\$ 1,727,157.38	77.7%	75.1%
<b>ADMIN COSTS (8.228%)</b>	\$ 508,386.00	\$ 26,127.03	\$ 368,948.94	\$ 139,437.06	\$ 139,437.06	77.7%	72.6%
<b>GRAND TOTAL</b>	\$ 7,448,891.00	\$ 406,361.59	\$ 5,582,296.56	\$ 1,866,594.44	\$ 1,866,594.44	77.7%	74.9%
<b>IN KIND NEEDED</b>	\$ 1,862,223.00						
<b>IN KIND GENERATED</b>	\$ 1,435,410.08						
<b>IN KIND (SHORT)/LONG</b>	\$ (426,812.92)						
<b>PROCUREMENT CARD EXPENSE</b>	\$ 16,747.07	4% of Total Expense. Detailed report of PCARD charges available upon request.					
<b>USDA</b>	<b>FOOD</b>	<b>Non-Food</b>	<b>Repair/Maint</b>	<b>Total for Month</b>	<b>Revenue</b>	<b>YTD Expense</b>	
Total All Centers	12,773.87	4,543.14	293.15	17,610.16	-	183,740.69	

HEAD START T/TA  
 JANUARY 1, 2015- JUNE 30, 2016

MONTHLY FINANCIAL REPORT  
 COLLEGE OF SOUTHERN IDAHO HEAD START

MONTH FEBRUARY 2016

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE	PROJECTED %	ACTUAL %
OUT OF AREA TRAVEL	\$ 52,779.00	\$ 5,781.45	\$ 30,179.37	\$ 22,599.63	77.7%	57.2%
SUPPLIES			\$ -			
Training Supplies	\$ 6,424.00		\$ 3,560.64	\$ 2,863.36	77.7%	55.4%
OTHER			\$ -			
Contracts	\$ -		\$ 76.82			
Staff Training	\$ 25,004.00	\$ 12,239.47	\$ 47,623.05	\$ (22,619.05)	77.7%	190.5%
<b>TOTAL DIRECT COSTS</b>	\$ 84,207.00	\$ 18,020.92	\$ 81,439.88	\$ 2,767.12	77.7%	96.7%
<b>GRAND TOTAL</b>	\$ 84,207.00	\$ 18,020.92	\$ 81,439.88	\$ 2,767.12	77.7%	96.7%
IN KIND NEEDED	\$ 21,052.00					
IN KIND GENERATED	\$ 35,937.00					
IN KIND (SHORT)/LONG	\$ 14,885.00					

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE	BALANCE OF BUDGET	PROJ %	ACTUAL %
SALARIES	\$ 809,470.00	\$ 47,929.17	\$ 634,885.29	\$ 174,584.71	\$ 174,584.71	77.7%	78.4%
BENEFITS	\$ 411,003.00	\$ 23,888.23	\$ 312,283.44	\$ 98,719.56	\$ 98,719.56	77.7%	76.0%
OUT OF AREA TRAVEL	\$ -	\$ -	\$ -	\$ -	\$ -		
EQUIPMENT	\$ 50,000.00	\$ -	\$ 15,160.48	\$ 34,839.52	\$ 34,839.52	77.7%	30.3%
SUPPLIES							
OFFICE SUPPLIES	\$ 5,305.00	\$ 89.71	\$ 2,120.41	\$ 3,184.59	\$ 3,184.59	77.7%	40.0%
CENTER SUPPLIES	\$ 14,766.00	\$ 454.99	\$ 14,871.16	\$ (105.16)	\$ (105.16)	77.7%	100.7%
CLASSROOM SUPPLIES	\$ 17,776.00	\$ 959.41	\$ 6,330.31	\$ 11,445.69	\$ 11,445.69	77.7%	35.6%
TRAINING SUPPLIES	\$ 3,750.00	\$ -	\$ 2,273.20	\$ 1,476.80	\$ 1,476.80	77.7%	60.6%
FOOD	\$ 2,066.00	\$ 53.93	\$ 243.55	\$ 1,822.45	\$ 1,822.45	77.7%	11.8%
CONTRACTUAL		\$ -	\$ -				
OTHER		\$ -	\$ -				
CONTRACTS	\$ 61,481.00	\$ 4,230.94	\$ 46,333.09	\$ 15,147.91	\$ 15,147.91	77.7%	75.4%
MEDICAL	\$ 5,353.00	\$ 120.00	\$ 707.70	\$ 4,645.30	\$ 4,645.30	77.7%	13.2%
DENTAL	\$ 5,853.00	\$ -	\$ 1,267.74	\$ 4,585.26	\$ 4,585.26	77.7%	21.7%
CHILD TRAVEL	\$ 6,114.00	\$ 237.82	\$ 6,579.40	\$ (465.40)	\$ (465.40)	77.7%	107.6%
EMPLOYEE TRAVEL	\$ 5,566.00	\$ 223.35	\$ 12,372.31	\$ (6,806.31)	\$ (6,806.31)	77.7%	222.3%
CAREER DEVELOP	\$ -	\$ -	\$ 2,103.82	\$ (2,103.82)	\$ (2,103.82)	77.7%	
PARENT TRAINING	\$ 13,450.00	\$ 888.07	\$ 15,879.59	\$ (2,429.59)	\$ (2,429.59)	77.7%	118.1%
FACILITIES/CONST.	\$ 4,481.00	\$ 70.23	\$ 7,287.81	\$ (2,806.81)	\$ (2,806.81)	77.7%	162.6%
DEPRECIATION	\$ 30,600.00	\$ 1,700.00	\$ 23,800.00	\$ 6,800.00	\$ 6,800.00	77.7%	77.8%
UTILITIES	\$ 13,024.00	\$ 997.42	\$ 14,133.27	\$ (1,109.27)	\$ (1,109.27)	77.7%	108.5%
TELEPHONE	\$ 6,176.00	\$ 475.80	\$ 8,793.89	\$ (2,617.89)	\$ (2,617.89)	77.7%	142.4%
MISC SERVICES	\$ 9,317.00	\$ 6,450.02	\$ 19,956.68	\$ (10,639.68)	\$ (10,639.68)	77.7%	214.2%
<b>TOTAL DIRECT COSTS</b>	<b>\$ 1,475,551.00</b>	<b>\$ 88,769.09</b>	<b>\$ 1,147,383.14</b>	<b>\$ 328,167.86</b>	<b>\$ 328,167.86</b>	<b>77.7%</b>	<b>77.8%</b>
ADMIN COSTS (8.228%)	\$ 103,712.00	\$ 5,909.14	\$ 78,232.45	\$ 25,479.55	\$ 25,479.55	77.7%	75.4%
<b>GRAND TOTAL</b>	<b>\$ 1,579,263.00</b>	<b>\$ 94,678.23</b>	<b>\$ 1,225,615.59</b>	<b>\$ 353,647.41</b>	<b>\$ 353,647.41</b>	<b>77.7%</b>	<b>77.6%</b>
IN KIND NEEDED	\$ 394,816.00						
IN KIND GENERATED	\$ 613,315.88						
IN KIND (SHORT)/LONG	\$ 218,499.88						
USDA	Food	Non-Food	Repair/Maint	Total for Month	Revenue Received	YTD Expense	
Total All Centers	461.42	54.72	17.52	533.66	-	7,927.08	





March 21, 2016

To: President Fox and the College of Southern Idaho Board of Trustees

From: Jeffrey M. Harmon *Jeffrey M. Harmon*

Re: Taylor Building Welcome Center - Construction/Remodel Project Bid

We received five bids for specified Taylor Building Welcome Center Construction/Remodel building project. The bids are as follows:

Don Anderson Construction	\$266,350
Excelsior Construction	\$272,500
Barry Hayes Construction	\$298,572
C-2 Construction	\$322,780
Bideganeta Construction	\$325,000

The total budget for the project is \$350,000. This includes construction costs along with architect fees and 10% construction contingency. Acceptance of this bid allows for \$25,000 to be used for furniture and fixtures.

The bid range among bidders is fairly close indicating that they were interpreting the plans and project costs in the same manner. This gives us some confidence in the validity of the low bid.

I respectfully request that the Board, contingent upon verification of all licenses, insurance and bonding, approve the selection of the low bidder, Don Anderson Construction, as the general contractor for the Taylor Building Welcome Center Construction/Remodel project for the total contract amount of \$266,350.

Funding for this project is from the Plant Facility Fund.





March 21, 2016

To: President Fox and the College of Southern Idaho Board of Trustees

From: Jeffrey M. Harmon

A handwritten signature in blue ink, which appears to read 'Jeffrey M. Harmon', is written over the printed name.

Re: Fiscal Year 2017 Tuition Increase

Nolan Goubeaux, Laird Stone and I met with the Student Senate on March 14<sup>th</sup> to discuss increasing tuition and fees up to \$10 per credit. The effect of this change would be to increase per credit tuition and fee charges from the current \$120 per credit up to \$130 per credit. Tuition represents \$79.35 of the \$120 per credit charge in tuition and fees. Idaho Code Section 33-2110 limits tuition increases to 10% per year. Any amount increased above \$7.93 would be designated as fee increase to Registration Services.

The students discussed the tuition and fee increase proposal at length and will advise the Board at the March 21st board meeting of their decision. Funds generated by an increase in tuition will provide the additional revenue needed in the General Fund for the fiscal year 2017 budget.



**College of Southern Idaho  
Board of Trustees  
Notice of Regular Meetings**

The Board of Trustees for the College of Southern Idaho has established the third Monday of each month as their regular meeting date. In the event that the third Monday is a holiday or conflicting with other events, the regularly scheduled meeting will be held the following Monday or rescheduled at an appropriate time.

The 2016-2017 regular meeting schedule is as follows:

July 18, 2016	January 23, 2017
August 15, 2016	February 27, 2017
September 19, 2016	March 20, 2017
October 17, 2016	April 17, 2017
November 21, 2016	May 15, 2017
December 19, 2016	June 19, 2017

The fiscal year 2017 budget hearing date is set for August 15, 2016.

Information concerning specific meeting times and places may be obtained by contacting Jeff Harmon at (208)732-6210 or [jharmon@csi.edu](mailto:jharmon@csi.edu).

Jeff Harmon  
Vice President of Administration

Please publish the above ad in the legal section on the following dates:

Times News:	June 30 <sup>th</sup> and July 7 <sup>th</sup>
Buhl Herald:	June 30 <sup>th</sup> and July 7 <sup>th</sup>
Northside News:	July Edition