

COLLEGE OF SOUTHERN IDAHO BOARD OF TRUSTEES

April 23, 2007

EXECUTIVE SESSION

5:00 p.m.

Taylor Building – President’s Board Room

BOARD OF TRUSTEES MEETING

5:30 p.m.

Taylor Building – SUB 248

AGENDA

MINUTES – EXECUTIVE SESSION OF FEBRUARY 26, 2007 : (A) *Mike Mason*

MINUTES – REGULAR MEETING OF FEBRUARY 26, 2007: (A) *Mike Mason*

TREASURER’S REPORT: (A) *Mike Mason*

PROPOSED FISCAL YEAR 2008 TUITION & FEE INCREASES: (A) *Mike Mason*

RATES SET BY DORMITORY HOUSING COMMISSION: (A) *Mike Mason*

HEAD START REPORT: (I) *Mike Mason*

RELOCATION OF DOC TAYLOR BUST: (A) *Randy Dill*

MOU BETWEEN MINIDOKA INTERNMENT NATIONAL MONUMENT AND FRIENDS OF

MINIDOKA AND COLLEGE OF SOUTHERN IDAHO: (A) *Russ Tremayne*

MOA LAW ENFORCEMENT (A) *Brett Reid*

UPDATE ON NEW BUILDING: (I) *Mike Mason*

FALLS AVENUE ENTRANCE UPDATE: (I) *Alan Hanstein & Aaron Wert*

PREVENTATIVE MAINTENANCE PROJECTS: (I) *Mike Mason*

ACCREDITATION – FOCUSED INTERIM VISIT (I) *President Beck*

PRESIDENT’S REPORT: (I) *President Beck*

OLD BUSINESS

NEW BUSINESS

COLLEGE OF SOUTHERN IDAHO
COMMUNITY COLLEGE DISTRICT
APRIL BOARD OF TRUSTEES MEETING
APRIL 23, 2007

CALL TO ORDER: 5:42 p.m. Presiding: LeRoy Craig

Attending: Trustees: LeRoy Craig, Dr. Charles Lehrman,
Donna Brizee, Dr. Thad Scholes and Dr. Allan Frost

College Administration: Gerald L. Beck, President
John M. Mason, Secretary/Treasurer
Robert Alexander, College Attorney
Dr. Ken Campbell, Dean of Technology
Dr. Cindy Bond, Instructional Dean
Todd Schwarz, Instructional Dean
Scott Scholes, Dean of Student Services
Gail Schull, Registrar
Monty Arrossa, Director of Human Resources
Randy Dill, Physical Plant Director
Curtis Eaton, Advisor to the President
Doug Maughan, Public Information Director
Kathy Deahl, Administrative Assistant to the
President

CSI Employees: Brett Reid and Dr. Russ Tremayne

Visitors: Angela Essma, Bruce James, Alan Hanstein and Aaron
Wert

Faculty Representative: Janet Sandy and John Boling

PACE Representative: Cindy Flowers

Times News: None

MINUTES OF THE EXECUTIVE SESSION AND THE REGULAR SESSION OF
MARCH 26, 2007 were approved as written on MOTION by Dr. Allan
Frost. Affirmative vote was unanimous.

TREASURER'S REPORT: The Treasurer's report was approved on
MOTION by Donna Brizee. Affirmative vote was unanimous.

PRESIDENT'S REPORT:

1. The Board approved raising tuition and fees from \$1,000 to \$1,050 per semester for a student taking ten or more credits on MOTION by Dr. Allan Frost. Affirmative vote was unanimous.

Student body president Angela Essma and vice president Bruce James expressed student support for the increase.

2. The Board approved the increases in room and board charges for the dormitory on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

The increases had been recommended by the Dormitory Housing Commission.

3. The Board reviewed the Head Start monthly report.

4. The Board reviewed plans for relocating the Dr. Taylor bust, the campus directory and the location of the new bus stop shelter. They also looked at a proposal for new parking lot adjacent to the remodeled campus entry way.

5. Dr. Russ Tremayne presented the background and the purpose for the Memorandum of Understanding between the Minidoka Internment National Monument and Friends of Minidoka and the College of Southern Idaho. Dr. Tremayne explained the relationships between the entities and how they were working together to put on the annual Civil Liberties Symposium at the College.

The memorandum was approved on MOTION by Dr. Charles Lehrman. Affirmative vote was unanimous.

6. Brett Reid reviewed the Memorandum of Agreement between the College of Southern Idaho and the Idaho Peace Officers and Standards Training Association. The Board approved the agreement on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

President Beck thanked Brett Reid for his work in bringing the law enforcement program from a probationary status to a model program in a few short years.

7. Mike Mason advised the Board that the process for the selection of a design builder for the new Health Sciences and Human Services building would begin sometime after May 1, 2007. Tim Mason, the Director of Public Works, indicated our project was high on their list to get started.

8. Aaron Wert and Alan Hanstein briefed the Board on the process and status of the Falls Avenue Entrance federal project. They have received permission to begin work on the preliminary design. After approval of the design and specifications by the Idaho State Department of Transportation, the project will be bid in October of 2007 with a construction start date in the spring of 2008.

9. Mike Mason reviewed the preventative maintenance projects scheduled for fiscal year 2007 and those anticipated for fiscal year 2008. The Division of Public Works allocated nearly one million dollars in fiscal year 2007 and is expected to provide nearly two million dollars for projects in fiscal year 2008. These funds will address nearly all deferred preventative maintenance needs of the College.

10. President Beck reported on our focused interim accreditation visit. He stated that we received six commendations and no recommendations. President Beck and Chairman Craig thanked the faculty and staff for their work on accreditation.

11. President Beck reported the following:

a. Angela Essma was honored as a New Century Scholar by the American Association of Community Colleges at their national conference.

b. President Beck and several members of the science department met with an environmental architect concerning the design of new Health Sciences and Human Services building.

c. We have purchased time on a kiosk in the Time Square Mall in Boise, Idaho as part of our marketing plan. Our message will come up twenty times an hour on a four foot television screen.

d. President Beck attended the annual Jerome Chamber of Commerce banquet with Chairman Craig.

11. (continued)

e. The Southern Idaho Economic Development Organization is putting on a work force summit in September 2007 to help employers find, train and attract workers.

f. The Science and Technology Advisory Committee has announced that wages in the technology area are up approximately eleven percent.

g. Our business partners were largely responsible for getting the legislature to fund our new Health Sciences and Human Services building. Governor Otter was on campus to sign the appropriation bills for the building and our state funds.

h. The community college appropriation split this year will be as agreed upon by the two community colleges rather than the Idaho State Board of Education.

i. Success breakfast speaker Sharon Allen donated her honorarium of \$10,000 plus and additional \$5,000 to establish an endowment in the College of Southern Idaho Foundation.

j. Dr. Beck met with President Valis of Idaho State University concerning health care programs and articulation agreements.

k. Dr. Beck met Dr. Priscilla Bell, the interim president of North Idaho College.

l. College presidents met with the Idaho State Board of Education concerning their strategic plan.

m. The President and Board again congratulated Angela Essma on her being selected as Idaho's New Century Scholar and noted how proud the College is to have her represent us.

ADJOURNMENT was declared at 6:57 p.m.



John M. Mason, Secretary-Treasurer

Approved: May 21, 2007

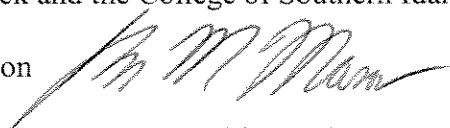


Chairman

April 19, 2007

To: President Beck and the College of Southern Idaho Board of Trustees

From: Mike Mason



Re: Proposed Fiscal Year 2008 Tuition and Fee Increases

In putting together the budget for fiscal year 2008, it appears that we will need to increase tuition and fees again this year. We are recommending that an increase of \$5.00 per credit or \$50 per full time student be implemented in the Fall of 2007.

The increase will consist of \$35 for Tuition, \$5 for the Registration Services Fee and \$10 for the Athletic Fee. The Athletic fee increase will be to assist in funding the Women's Softball and the cheerleading programs. Cheerleading is being moved from Student Association to Athletics but the funding for Student Association will not be reduced. The total of these increases is \$50.

The increase in the Tuition account and the Registration Services Fee totaling \$40 will raise approximately \$280,000 which will allow us to continue to properly staff our instructional and support service areas. With this increase, 78.10% of the total tuition and fees charged will go directly to the General Fund.

The \$50 increase equates to a 5.00% increase over last year. Foreign and Out of State fees will increase from \$2,800 to \$2,950 which is a 5.36% increase. Dual credit fees are set at \$65 in conjunction with a statewide proposal by the Idaho State Board of Education. The dual credit per credit cost will increase will increase from \$60 to \$65 which is an increase of 8.33%.

This request has been reviewed by and is supported by the administration and the College of Southern Idaho Student Senate. We respectfully request the Board approve the proposed Tuition and Fee increases for fiscal year 2008.

COLLEGE OF SOUTHERN IDAHO
2007-2008 DORMITORY ROOM AND BOARD CHARGES

March 7, 2007

	MEALS	DOUBLE	SINGLE
ROOM CHARGE		1,175.00	1,375.00
125 MEAL PLAN	726.42		
SALES TAX	43.58		
MEAL TOTAL	770.00		
ROOM & BOARD		1,945.00	2,145.00
\$25 SCRIPT MONEY			
ROOM CHARGE		1,175.00	1,375.00
150 MEAL PLAN	830.19		
SALES TAX	49.81		
MEAL TOTAL	880.00		
ROOM & BOARD		2,055.00	2,255.00
\$50 SCRIPT MONEY			
ROOM CHARGE		1,175.00	1,375.00
200 MEAL PLAN	952.83		
SALES TAX	57.17		
MEAL TOTAL	1,010.00		
ROOM & BOARD		2,185.00	2,385.00
\$75 SCRIPT MONEY			
ROOM CHARGE		1,175.00	1,375.00
250 MEAL PLAN	1,075.47		
SALES TAX	64.53		
MEAL TOTAL	1,140.00		
ROOM & BOARD		2,315.00	2,515.00
\$100 SCRIPT MONEY			

ROOM & BOARD PLANS	PREVIOUS 2006-2007	CURRENT 2007-2008	DOLLAR INCREASE	PERCENT INCREASE
DOUBLE ROOM 125 MEALS	1,885.00	1,945.00	60.00	3.18%
DOUBLE ROOM 150 MEALS	1,990.00	2,055.00	65.00	3.27%
DOUBLE ROOM 200 MEALS	2,095.00	2,185.00	90.00	4.30%
DOUBLE ROOM 250 MEALS	2,200.00	2,315.00	115.00	5.23%
SINGLE ROOM 125 MEALS	2,085.00	2,145.00	60.00	2.88%
SINGLE ROOM 150 MEALS	2,190.00	2,255.00	65.00	2.97%
SINGLE ROOM 200 MEALS	2,295.00	2,385.00	90.00	3.92%
SINGLE ROOM 250 MEALS	2,400.00	2,515.00	115.00	4.79%

NOTE 1: APPROXIMATELY \$10,300 IN ADDITIONAL RENTAL INCOME WILL RAISED IF OCCUPANCY IS 230 (95%) STUDENTS IN THE FALL AND 182 (75%) STUDENTS IN THE SPRING.

NOTE 2: DOUBLE ROOM RATES WERE RAISED FROM \$1,150 TO \$1,175 PER SEMESTER
 SINGLE ROOM RATES WERE RAISED FROM \$1,350 TO \$1,375 PER SEMESTER

NOTE 3: ABOVE INCREASES REPRESENT A 1% INCREASE IN SALES TAX, 3.5% INCREASE IN FOOD COSTS AND A 2% INCREASE IN ROOM CHARGES



Statewide Comparison of Rates

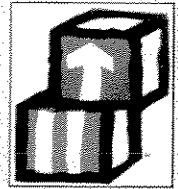
Institution		CSI	Albertson	U OF I	NIC	BSU
Double Room Cost	Semester	\$1,150	\$1,425	\$1,609	\$1,710	\$2,300
	Year	\$2,300	\$2,850	\$3,218	\$3,420	\$4,600
Single Room Cost	Semester	\$1,350.00	\$1,800	\$1,966	\$2,230	\$2,554
	Year	\$2,700	\$3,600	\$3,932	\$4,460	\$5,108
MealPlan	10 meals a week	\$840.00 \$50 flex		\$1,106 \$300 flex		\$2,370 \$175 flex
	FoodService Debit Card				\$900 \$1,100	



PROUD TO BE PART OF THE CSI FAMILY



SOUTH CENTRAL HEAD START



Head Start Strives For Excellence

During the 2007 Self-Assessment:

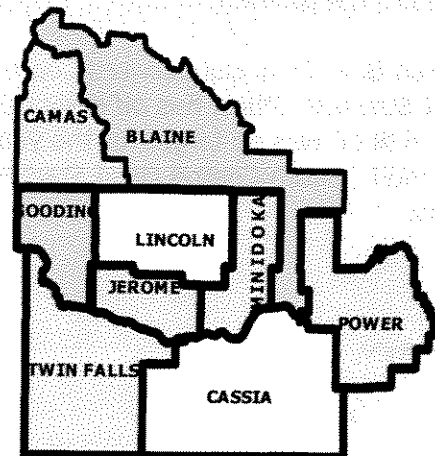
- 168 child files were reviewed
- 46 interviews were conducted with parents, staff, and community members
- 59 observations of classrooms, home visits, and bus routes were completed as part of our course of continuous improvement

The Head Start Comprehensive Community Assessment includes:

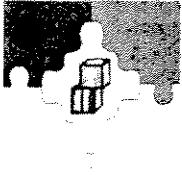
- 150 community surveys, including businesses, School District personnel, elected officials and public agencies
- 573 parent surveys
- 120 staff surveys

The 269 Federal Form was submitted to the Office of Head Start Region X in Seattle, which closes out the **2006 South Central Head Start fiscal year.**

At the end of the first quarter, March 30, 2007, the Head start program is **on target for spending** in accordance with projections!



South Central Head Start service area



SOUTH CENTRAL HEAD START
College of Southern Idaho
PO Box 1238, 324 Hansen Street East
Twin Falls, Idaho 83303-1238
208-736-0741



April 17, 2007

Dear Board of Trustees,

Did you know that South Central Head Start completes both a comprehensive community assessment and a self audit annually? Additionally, once every three years, the Federal Government sends a review team to each Head Start program to ascertain whether the program is currently meeting all performance standards and abiding by the Head Start Act. South Central Head Start will be reviewed by the Federal team in the Fall of 2007. The self audit is important in helping the program prepare for the Federal review and, along with the community assessment, aids in planning for the upcoming program year.

The complete self audit of the program encompasses the administrative office and ten centers over 17,000 square miles throughout Southern Idaho, and traditionally involves a team of ten to fifteen staff, parents, and community members. The team observes classrooms, interviews staff and community partners, analyzes reports, and checks to make certain all services have been provided by reviewing child and personnel files. The results are then compiled to show how the systems in place are effective, or how they need to be improved.

The comprehensive community assessment gathers information about the changing landscape of the populations and communities we serve. Data is gathered through surveys and interviews of parents, partnering agencies, community members, faith-based organizations, public schools, and elected officials. It includes information regarding trends or community concerns such as teen pregnancy, domestic violence, and drug and alcohol abuse, and updates the resources available to combat these issues.

The information gathered from the self audit and the community assessment is combined and forms the foundation for program planning, model changes, and possible staff structure changes as we continue to plan for the 2007-2008 Head Start year. Any necessary modifications are made to the Head Start grant before it is submitted each September. An essential ingredient in making any changes to the program design is fiscal awareness.

The Head Start Financial Services Coordinator, Leslie Wheeler, with the assistance of Tina Standlee in the CSI Business Office, has officially closed out the 2006 Head Start fiscal year. The budget of \$4,492,628.00 was on target for the year, despite the 1% cut the program received during that same time period. South Central Head Start has a proud tradition of exception-free audits and prudent fiscal controls.

Respectfully,

A handwritten signature in cursive script that reads 'Mary Marshall'.

Mary Marshall
Director

COLLEGE OF SOUTHERN IDAHO
FY 07 AND FY 08 DIVISION OF PUBLIC WORKS PROJECTS
APRIL 13, 2007

APPROVED DPW PROJECTS FOR FY 2007

Shields Bldg Fire Alarm System	117,700
Burley Center Roofs	71,500
Scotts Classroom Re-roof	67,100
Aspen & Evergreen Firelane	120,800
Taylor Firelane/Sidewalk	109,600
Chip Seal East Parking Lot	110,800
Parking Lot Resurface Bays 13-16	303,700

Total Fy 2007 Approved Projects	901,200
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DPW FY 2008 REQUESTS

Evergreen HVAC Retrofit	116,800
Parking Lot Resurface Bays 9-12	269,200
Parking Lot Resurface Bays 1-6	435,800
Desert Building Air Handler	53,000
Expo Parking Lot Resurface	377,700
Physical Education Bldg Lighting	75,400
Campus Lighting Replacement	118,400
Gym Water Line Replacement	100,000
Paving Coulee Road	63,500
Pave Gravel Parking Lot	222,600
Chip Seal Desert & Evergreen Lots	104,900
Aspen/Shields Sidewalk Replcment	119,200
Canyon & Desert Fire Lane	181,600
Evergreen Fire Lane Connector	50,000

Total Fy 2008 Request	2,288,100
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