

COLLEGE OF SOUTHERN IDAHO BOARD OF TRUSTEES

March 28, 2006

5:30 p.m.

TAYLOR BUILDING - ROOM 258

AGENDA

MINUTES of FEBRUARY 27TH EXECUTIVE BOARD MEETING: (A) *Mike Mason*

MINUTES of FEBRUARY 27TH BOARD MEETING: (A) *Mike Mason*

MINUTES of MARCH 14TH EXECUTIVE SESSION: (A) *Mike Mason*

BUS TURNAROUND BID: (A) *Mike Mason*

OPERATING AGREEMENT FOR FINE ARTS ADDITION: (A) *Mike Mason*

FY07 SALARY: (A) *President Beck*

BOARD MEMBER SELECTION: (A) *LeRoy Craig*

2006-07 BOARD OF TRUSTEES MEETING SCHEDULE: (A) *Mike Mason*

SUMMER MAINTENANCE PROJECTS: (I) *Randy Dill*

FINE ARTS REDEDICATION: (I) *Curtis Eaton*

PRESIDENT'S REPORT: (I) *President Beck*

OLD BUSINESS

NEW BUSINESS

COLLEGE OF SOUTHERN IDAHO
COMMUNITY COLLEGE DISTRICT
MARCH BOARD OF TRUSTEES MEETING
MARCH 28, 2006

CALL TO ORDER: 5:47 p.m. Presiding: LeRoy Craig

Attending: Trustees: LeRoy Craig, Dr. Charles Lehrman,
and Dr. Thad Scholes

College Administration: Gerald L. Beck, President
John M. Mason, Secretary/Treasurer
Robert Alexander, College Attorney
Dr. Claudeen Buettner, Executive Vice President and
Chief Academic Officer
Curtis Eaton, Vice President of Planning and
Development and Student Services
Dr. Ken Campbell, Dean of Technology
John Miller, Dean of Instructional Administration
Graydon Stanley, Dean of Students
Monty Arrossa, Director of Human Resources
Randy Dill, Physical Plant Director
Scott Scholes, Director of the Advising Center
Jeff Duggan, Assistant to the President/Athletic
Director
Doug Maughan, Public Information Director
Kathy Deahl, Administrative Assistant to the
President

CSI Employees: Jeff Harmon

Visitors: David Chambers

Faculty Representatives: Valerie Warner

PACE Representative: Shelby Carter and Marge Bernier

Times News: Josh Palmer

MINUTES OF THE REGULAR SESSION AND EXECUTIVE SESSIONS OF
FEBRUARY 27, 2006 AND THE EXECUTIVE SESSION OF MARCH 14, 2006,
were approved as written on MOTION by Dr. Thad Scholes.
Affirmative vote was unanimous.

TREASURER'S REPORT: The Treasurer's report was approved on
MOTION by Dr. Charles Lehrman. Affirmative vote was
unanimous.

BIDS:

1. The Board approved the low bid of Starr Corporation for the Bus Turnaround in the amount of \$186,056.11 on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

Seventy five percent of the funding for this project is from the Idaho Department of Transportation Federal 5309 grant (\$139,542.08). The remaining twenty five percent (\$46,514.03), which is required local match, is from the Plant Facilities fund.

PRESIDENT'S REPORT:

1. The Board approved the amended operation agreement between the College and the Idaho Department of Administration on MOTION by Dr. Charles Lehrman. Affirmative vote was unanimous.

2. The President advised the Board that we are in the process of putting together the budget for next year. All of our benefited employees received a three percent raise in their February paycheck as approved by the Board at the January 30, 2006 Board meeting. This was actually the raise we would normally give in July provided five months early.

In developing contracts for fiscal year 2007, the President requested permission from the Board to provide salary increases for employees for merit, rank and equity. He also asked for permission to provide salary adjustments to permanent part time staff that were not eligible for the three percent raises provided to full time staff in February.

The Board approved the plan for salary increases on MOTION by Dr. Charles Lehrman. Affirmative vote was unanimous.

3. Chairman Craig stated that applications for the vacant trustee position were reviewed in the Executive Session of March 14, 2006. He stated that the entire Board was very impressed by the number of quality applicants that expressed interest in serving on the Board.

3. (continued) Dr. Al Frost was nominated to fill the vacant trustee position of Bill Babcock on MOTION by Dr. Charles Lehrman. Dr. Lehrman, Dr. Scholes and President Beck all spoke in favor of Dr. Frost's nomination. His contributions to the community and College were noted.

Affirmative vote for the appointment of Dr. Frost to the College of Southern Idaho Board of Trustees was unanimous.

4. With the moving of the March 19, 2007 meeting to March 26, 2007, the Board approved the Board Meeting Schedule for fiscal year 2007 on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

5. Randy Dill reviewed an extensive list of maintenance projects planned for the next six months. These included landscaping projects, surface water irrigation projects, building renovations and equipment installation. The coordination of preventative maintenance projects funded by the State of Idaho Division of Public works are also part of the scheduled maintenance.

6. The Board reviewed some conceptual designs for building an electrical maintenance building at the base of the tower. The existing electrical and communication lines are in vault below the tower and are subject to excessive moisture and corrosion. Chairman Craig suggested using some matching brick or blending some concrete with the existing tower concrete as possible options.

The Board approved moving forward with the design of an electrical maintenance building at the base of the tower on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

Randy Dill and Mike Mason advised the Board that we would return with some more detailed designs for the building.

7. Curtis Eaton reviewed plans for the Fine Arts Building re-dedication with the Board. He noted that the 1967 plaque with approximately fourteen hundred donor names had been refurbished and would be hung in the new lobby.

Curtis Eaton thanked Doug Maughan for his outstanding work on the brochure for the event.

Chairman Craig commended Doug Maughan for the basketball half time broadcast of "What is going on at CSI". He noted how proud the Board was of the content and broadcast of this information.

8. President Beck reported the following:

a. President Beck commended the athletes, coaches and Jeff Duggan for the accomplishments of the athletic department so far this year.

b. Chairman Craig and President Beck accepted the Jerome Chamber of Commerce Appreciation Award for 2005.

c. On March 8th, President Beck met with representatives of Idaho State University to coordinate the offering of upper division courses at the Community Campus in Hailey.

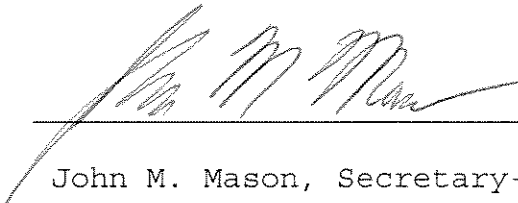
d. In the event Cheny Drive is extended through the North edge of campus, half of the required right of way will come from the College and the other half from the developer to the North.

e. The Southern Idaho Economic Development Organization hosted INEL in Twin Falls. INEL is putting funds into Business Plus 3 in an effort to assist in continued economic development in the area.

f. On March 22nd, President Beck and Randy Dill attended an open house at Saint Benedicts.

g. Community college legislation continues to work its way through the legislature. It does appear that the proposed legislation keeps local control in tact with existing community colleges.

ADJOURNMENT was declared at 6:20 p.m.



John M. Mason, Secretary-Treasurer


Approved: April 17, 2006



Chairman

February 27, 2006

To: President Beck and the College of Southern Idaho Board of Trustees

From: Jeffrey M. Harmon 

Re: Storage Area Network System

We received five bids for the Storage Area Network System (SAN). Two of the vendors submitted bids that did not meet specifications.

This system is a 2 TeraByte (TB) mass storage system that will store and manage large volumes of data as we expand our Web based JICS System as well as other network storages applications. This system will enable us to provide multiple backups and data snapshots and provide improved safeguard of data.

DELL	\$56,083.98
Intermountain Technology Group	\$62,824.59
MTI	\$79,772.00
Advances System Group	Not to Specification
James River	Not to Specification

Based on the review of the bids by Ken Campbell, I recommend that we accept the low bid from DELL Computers in the amount of \$56,083.98

Funding for this purchase is from the General Fund account that was established for the JICS system upgrade



March 24, 2006

To: President Beck and the College of Southern Idaho Board
of Trustees

From: Mike Mason

A handwritten signature in black ink, appearing to read 'Mike Mason', is written over the printed name.

Re: Bus Turnaround Project Bids

We received the following bids for the specified
project:

Company	Price
Starr Corporation	\$186,056.11
Christianson Construction Company	\$256,208.50
Eagle Rock Timber, Inc.	\$257,605.00

Based upon a review of the bids by Alan Hansten of Riedesel Engineering, I recommend we accept the low bid of Starr Corporation of Twin Falls, Idaho in the amount of \$186,056.11 for the specified bus turnaround project.

The project is scheduled to be completed by July 1, 2006.

Seventy five percent of the funding for this project is from Department of Transportation federal 5309 funds (\$139,542.08). The remaining 25%, which is required local match, is from the Plant Facility Fund (\$46,514.03).

**OPERATING AGREEMENT
AMENDMENT #1**

THIS AMENDMENT, made this 28th day of March, 2006, is to that certain Operating Agreement, dated July 17, 2003, by and between the Department of Administration (the "Department") and the College of Southern Idaho, by and through its Board of Trustees ("CSI").

RECITALS

WHEREAS, the Department and CSI have agreed that CSI will be responsible for obtaining and maintaining property insurance related to the facilities as set forth in this Amendment; and

WHEREAS, the Idaho State Building Authority is agreeable to CSI obtaining such property coverage.

AGREEMENT

NOW THEREFORE, in consideration of the above recitals, which are incorporated herein as if set forth in full, and the mutual promises and agreements hereinafter set forth, the sufficiency of which is hereby acknowledged, the parties agree as follows:

1. Section 3.c. of the Operating Agreement is amended to read as follows:

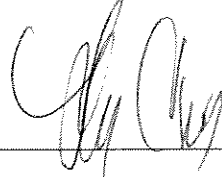
CSI shall be responsible for the property insurance required under Section 7.3(1)(b) of the Facilities Lease and the Development Agreement. CSI shall provide to the Department by June 1 of each year proof of such property coverage in the form of a certificate of insurance in the amount of full replacement value. In the sole discretion of the Department, if CSI has not provided satisfactory proof of such coverage, the Department may, but is not obligated to, procure such property coverage and CSI shall be responsible for the full cost of such coverage and any deductible. The Department shall be responsible to obtain or maintain, with regard to the Department, the general liability insurance required by Section 7.3(1)(a) of the Facilities Lease and Development Agreement. With regard to CSI, CSI shall be responsible for the general liability insurance required under Section 7.3(1)(a) of the Facilities Lease and the Development Agreement. The Department and CSI will each maintain the worker's compensation insurance required by Section 7.3(1)(c) of the Facilities Lease and Development Agreement. The builder's risk/course of construction insurance required under the Development Agreement will be obtained by the ISBA and the cost deducted from bond funds.

2. This Amendment #1 may be executed in two or more counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument.

3. Except as hereinabove expressly amended, all the terms and conditions of the Operating Agreement are hereby ratified and confirmed and shall be and remain in full force and effect.

IN WITNESS WHEREOF, the parties have entered this Amendment #1, as of the date first set forth herein.

COLLEGE OF SOUTHERN IDAHO

By:  _____
Its _____

**IDAHO DEPARTMENT OF
ADMINISTRATION**

By: _____
Pamela I. Ahrens
Its: Director



March 27, 2006

To: President Beck and the College of Southern Idaho Board of Trustees

From: Mike Mason

Re: Board Meeting Schedule

In order to comply with Idaho Code Section 67-2343 concerning the "Notice of Meeting" notification requirements, we need to publish our annual meeting schedule in the newspaper each July. In accordance with Idaho Code Section 63-802(a), we also have to notify the county clerks of our budget hearing date by April 30th of each year. The proposed newspaper ad is listed below.

The Board of Trustees for the College of Southern Idaho has established the third Monday of each month as their regular meeting date. In the event that the third Monday is a holiday or conflicting with other events, the regularly scheduled meeting will be held the following Monday. The 2005-2006 regular meeting schedule is as follows:

July 17, 2006	January 22, 2007
August 21, 2006	February 26, 2007
September 18, 2006	March 19, 2007
October 16, 2006	April 16, 2007
November 20, 2006	May 21, 2007
December 18, 2006	June 18, 2007

The Fy 2007 budget hearing date is set for August 21, 2006.

Information concerning specific meeting times and places may be obtained by contacting Mike Mason at 208-732-6203.

The only conflicts are Martin Luther King Day on January 15, 2007 and President's Day on February 19, 2007. All other Board meeting dates are on the third Monday of each month.

