

COLLEGE OF SOUTHERN IDAHO
BOARD OF TRUSTEES MEETING

JUNE 19, 1995

PRESIDENT'S BOARD ROOM

5:30 p.m.

AGENDA

MINUTES

TREASURER'S REPORT:

Raising Bid Limit and Purchase Preference Policy
Bid: Tractor and Implement

OLD AND NEW BUSINESS:

Request to Build Athletic Fields on CSI Campus
Discuss Acquisition of Additional Property
National Center for Higher Education Management Systems (NCHEMS)
Role and Mission Study
and
Interim Committee on Higher Education

COLLEGE OF SOUTHERN IDAHO
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING
JUNE 19, 1995

CALL TO ORDER: 5:30 p.m. PRESIDING: LeRoy Craig

ATTENDING: Trustees: LeRoy Craig, Dr. Thad Scholes and
Donna Brizee

College Administration: Gerald Meyerhoeffer, President
John M. Mason, Secretary/Treasurer
Robert Alexander, College Attorney
Dr. Jerry Beck, Vice President of Instruction
Dr. Orval Bradley, Vocational Dean
Dick Sterling, Physical Plant Director
Annette Jenkins, Public Information Director

Visitors: CSI Staff: None

Times News: Virginia Garber

Visitors: None

MINUTES OF MAY 15, 1995 were approved as written on MOTION
by Donna Brizee. Affirmative vote was unanimous.

TREASURERS REPORT: Acceptance of the Treasurer's report was
approved on MOTION by Dr. Thad Scholes. Affirmative vote
was unanimous.

BIDS:

1. The Board approved the low bid of Twin Falls Tractor and
Implement for a tractor, front loader, box scrapper and
sweeper in the amount of \$32,245 on MOTION by Dr. Thad
Scholes. Affirmative vote was unanimous.

This purchase will be paid from budgeted Maintenance
department funds.

PRESIDENT'S REPORT:

1. The Board approved amending College purchasing policies
to bring them into conformity with Idaho Code 33-601.
College purchasing policies required publicly bidding
purchases and contracts in excess of \$10,000. Idaho Code
33-601 was amended to increase this limit to \$15,000.

1. (continued) The Board approved the change on MOTION by Donna Brizee. Affirmative vote was unanimous.

2. The Board discussed a Purchasing Preference Policy that would favor businesses located in the taxing district. The Board directed Robert Alexander to investigate the legality of such a policy.

3. The Board discussed the possibility of allowing the City to construct five city tennis courts on campus north of the Center for New Directions. The construction of baseball fields next to the proposed tennis courts was also discussed.

Robert Alexander advised the Board that the College needed to make sure that a joint use agreement concerning liability was in place with the City. The agreement needs to specifically outline primary and secondary liability for the uses of the fields.

The Board directed the President to pursue negotiations with the City on the tennis court and ball field issues.

4. The Board discussed working with the Twin Falls School District in acquiring land owned by the school district north of the College. The Board directed Robert Alexander to work with the school district on an option for the right of first refusal on the land.

The possibility of purchasing comparable land and trading with the school district was also discussed.

5. The President reviewed plans to add physical education teaching space to the gym. Estimated costs for the addition are in the \$1,250,000 to \$1,500,000 range. Approximately \$177,000 of Division of Public Works funds are available for the project.

Robert Alexander advised the Board that the College could legally borrow from the College of Southern Idaho Foundation for the gym addition.

The Board directed the President to proceed with the gym addition project.

6. The President advised the Board that two year registered nursing programs are being reviewed by a committee set up by the State Board of Education. The committee's recommendation will be the basis for nursing curriculum throughout the State. Dr. Jerry Beck and the President expressed concern that this committee may not properly represent industry and community colleges.

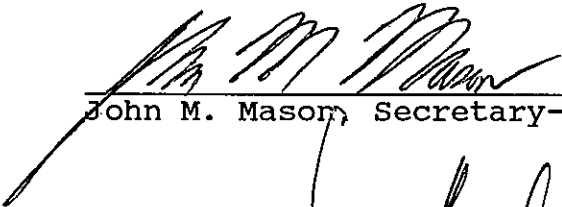
7. The President advised the Board that:

a. The planetarium director is on board and that we are still shooting for a mid-October opening date.

b. The National Council for Higher Education Management Systems (NCHEMS) is reviewing roles and missions of the four-year schools. They will present their recommendations to the State Board of Education in the near future.

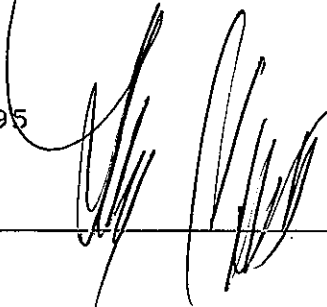
c. The Legislative Interim Committee for the Governance of Higher Education has been meeting. The community college's responsiveness to local needs and the funding inequities of the community college system are being discussed by the committee.

ADJOURNMENT was declared at 6:26 p.m.



John M. Mason, Secretary-Treasurer

APPROVED July 17, 1995



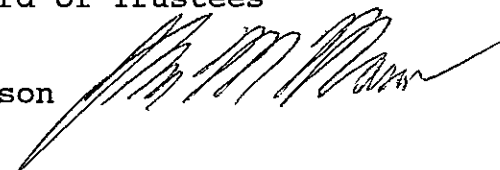
Chairman



COLLEGE OF
SOUTHERN
IDAHO
BUSINESS OFFICE

June 12, 1995

To: President Meyerhoeffer and the College of Southern
Idaho Board of Trustees

From: Mike Mason 

Re: Raising Bid Limit Amount and Purchase Preference Policy

Idaho Code Section 33-601 has been amended to require purchases and contracts in excess of \$15,000 to be publicly bid. The previous limit was \$10,000.

Based upon the change in Idaho Code, I request permission to change the limits in our purchasing policy up to \$15,000 effective July 1, 1995. This would not preclude us from publicly bidding any purchase but would give us more flexibility in purchasing.

The second issue involves a Purchasing Preference Policy. Attached is a copy of the policy utilized by the Moscow School District. The purpose of policy is to allow close bids to be awarded to businesses in the taxing district. The preference percentages and maximum amounts may be changed.

If the Board is interested in adopting a Purchasing Preference Policy, I can work with the College administration in developing some proposals.

If you need further information or have any questions, do not hesitate in contacting me.

(3020)
(1)

PURCHASING PREFERENCES

(Policy Range: 3020 - 3024)

3020.00 Purchasing Preferences.

The Board of Trustees finds that it is in the best interests of the Moscow School District to promote the willingness and ability of local patrons to support education. The Board finds that local expenditure of district funds tends to enhance the relationship between the district and local community, thereby supporting the taxable value of property in the district and the willingness and ability of local residents to pay school taxes.

In awarding bids for the purchase of materials, supplies, or equipment or construction of public works, the district shall give such preference to vendors domiciled in the State of Idaho as may be required by Sections 67-2348 and 67-2349, Idaho Code or other applicable laws.

In purchasing any goods or services (whether by bid, quote, or other procedure) the district may give preference to local vendors according to the following schedule, in addition to any preference granted pursuant to the preceding paragraph:

<u>Amount of Bid</u>	<u>Preference</u>
\$ 0 - \$ 25,000	2% of price
\$ 25,001 - \$ 50,000	\$ 500 plus 1% of amount over \$25,000
\$ 50,001 - \$100,000	\$ 750 plus 1% of amount over \$50,000
\$100,001 and up	\$1,000 maximum allowance

The preference of local vendors will be applied by adding the amount computed in accordance with the above to the price of each nonlocal vendor to arrive at an adjusted price for purposes of

comparison. Any price paid shall be in the amount of the original, unadjusted bid or quote.

After taking the foregoing preferences into consideration, the board may reject any bid or reject all bids and proceed as specified by Idaho Code section 33-601.

In order to qualify as a "local vendor" under this policy, a bidder shall be required to furnish a copy of a current Latah County Consolidated Tax Notice and Receipt showing that real or personal property taxes are levied on business premises maintained by the vendor within the Moscow School District and that all such taxes currently assessed and due have been paid in full.

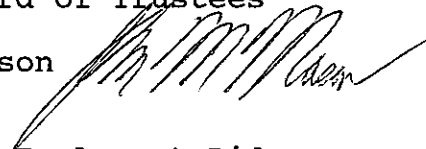
Adopted 5/22/87



COLLEGE OF
SOUTHERN
IDAHO
BUSINESS OFFICE

June 12, 1995

To: President Meyerhoeffer and the College of Southern
Idaho Board of Trustees

From: Mike Mason 

Re: Tractor & Implement Bid

We received four bids for the specified equipment. A
break down of the bids is listed on the attached page.

Based upon a review of the bids by Dick Sterling, I
recommend that we accept the low bid of Twin Falls Tractor
and Implement in the amount of \$32,245 for a tractor, front
loader, box scrapper and sweeper.

This purchase will be paid from budgeted Maintenance
department funds.

TRACTBID.XLS

COLLEGE OF SOUTHERN IDAHO					
40 H.P. FOUR WHEEL DRIVE UTILITY TRACTOR BIDS					
MAY 31, 1995					
		OPTION 1	OPTION 2	OPTION 3	TOTAL
	BASE	FRONT	BOX		ALL
COMPANY	BID	LOADER	SCRAPPER	SWEEPER	OPTIONS
BURKS TRACTOR - KABOTA					
43 HP NEW TRACTOR-MODEL L- 4850	20,939	4,525	751	6,655	32,870
				INC \$500	
GEM EQUIPMENT - JOHN DEER					
40 HP NEW TRACTOR MODEL JD 5200	22,443	3,845	550	7,200	34,038
TWIN FALLS TRACTOR - FORD					
45 HP RENTAL 50 HRS - MODEL 3930	19,950	3,750	750	5,995	30,445
45 HP NEW TRACTOR - MODEL 3930	21,750	3,750	750	5,995	32,245
55 HP RENTAL 200 HRS-MODEL 4630	20,950	3,750	750	5,995	31,445
METRO QUIP - TIGER (FORD)					
76 HP NEW TRACTOR -MODEL 6640	38,087	6,100	2,340	7,500	54,027