

COLLEGE OF SOUTHERN IDAHO
JUNIOR COLLEGE DISTRICT
TWIN FALLS, IDAHO 83301
BOARD OF TRUSTEES MEETING, JANUARY 19, 1970

CALL TO ORDER:

The Board of Trustees of the College of Southern Idaho, Junior College District met in regular session at 8:00 P.M. on Monday, January 19, 1970, in the Executive Office of the College with John Coleman presiding.

Attending were: Trustees John Coleman, James Shields, Eldon Evans, John Garrabrandt, and Robert Blastock; Attorney Robert Alexander, Dr. Terry Smith, and Secretary-Treasurer Herb Van Slyke. Dr. Taylor was absent, having been called to Oklahoma because of the serious illness of Mrs. Taylor's mother.

There were no visitors.

MINUTES APPROVED:

The minutes of the December 15, 1969, meeting of the Board were approved upon MOTION by Mr. Evans, seconded by Mr. Shields.

TREASURER'S REPORT:

A MOTION was made by Mr. Garrabrandt, seconded by Mr. Blastock, and carried, that the December report of the Treasurer be approved and accepted as presented.

(Copy of said report attached hereto.)

BILLS PAID:

Upon MOTION by Mr. Garrabrandt, seconded by Mr. Evans, the Board of Trustees approved for payment bills and transfers of funds totalling \$285,068.77, and acknowledged the December payrolls: Regular \$74,546.90 (gross), and Work-Study \$5,519.70 (gross).

(Copy of Abstract of Bills attached hereto.)

FINAL APPROVAL OF 1969 AUDIT:

The 1969 Audit Report having been submitted at the December 15, 1969, meeting of the Board of Trustees, and taken under study with Trustees Evans serving as respondent, was placed for formal approval by the Board.

Mr. Evans briefly reviewed the high points, drew particular attention to the line items which had exceeded the budget, commented on the "bad debt" item included in expense, and recommended that the report be approved and accepted.

A MOTION was made by Mr. Evans, seconded by Mr. Blastock, that the 1969 audit by J. Robert Tullis be approved and accepted by the Board of Trustees. Motion carried.

RESUME OF KELLWOOD KNITTING PROGRAM - NEXT MEETING:

The Board of Trustees, after some discussion on the Knitting Program, requested a complete report, particularly of funds paid out, reimbursements, and revenue, be prepared for presentation at the February meeting of the Board.

EXTENSION OF CREDIT TO STUDENTS TERMINATED:

During the review of the 1969 audit, the \$3,741.97 "bad debt" item included in the 1969 FY expenses came under particular scrutiny; it was noted that this figure is an accumulation of the 1967, 1968, and 1969 fiscal years, that only \$558.13 had been previously charged off, and that many of the accounts charged off were students who had quit school during the semester.

Recommendation was made however, after quite carefully considering most of the implications, that credit not be extended to individual students for tuition, fees, books, etc. This is not intended to affect those whose charges are to be paid by federal or state agencies; loans, grants, and scholarships being awarded through the College of Southern Idaho Student Financial Aid Program.

Thereupon, a MOTION was made by Mr. Garrabrandt, seconded by Mr. Blastock, that effective immediately, College of Southern Idaho discontinue extension of credit to individual students for the purchase of tuition and fees, books, and supplies, room and board, and other costs incidental to student attendance at the College of Southern Idaho.

Being put to a vote, the motion carried without dissent.

NON-CURRENT OUTSTANDING CHECKS:

Audit comments included one concerning outstanding checks at May 31, 1969. A list of these included four general fund, one imprest account, and one student fund totalling \$321.63. A \$32.47 check included in the foregoing has been found by the payee within the past ten days.

Upon MOTION by Mr. Evans, seconded by Mr. Garrabrandt, the Board authorized writing off all outstanding checks of issue date a year or more ago.

INTERIM FINANCING REPORT:

Attorney Alexander informed the Board that all details relative to interim financing for the HUD Project have been completed; these include the resolution by the Housing Commission, the interim financing bond document providing for the 5% financing through the First Security Bank, the first draw of \$63,500.00 and first payment to the contractor from these funds.

The Board concurred that the arrangement was in the best interest of the College, and as favorable as could be expected under existing economic conditions.

EMPLOYMENT OF PERSONNEL (John E. Fluegel):

Recommendation was made that John E. Fluegel be employed as Assistant Pro-

EMPLOYMENT OF PERSONNEL (cont'd.):

fessor in Chemistry at the salary of \$4,000.00 for the 1970 Spring Semester.

Upon MOTION by Mr. Garrabrandt, seconded by Mr. Blastock, the Board approved employment of John E. Fluegel as recommended.

LEGISLATIVE REPORT:

Attorney Alexander mentioned legislative matters pertinent to junior colleges, particularly the efforts of some North Idaho representatives to relieve the county commissioners of the responsibility for determining student eligibility for tuition aid. Also the matter of Vo-Ed appropriations to cover the employer's share of employee retirement contributions.

CONSTRUCTION PROJECTS PROGRESS REPORT:

The secretary told the Board the latest periodic estimates from the contractors disclose the following:

| <u>Percentage of Completion</u> | <u>Time</u> | <u>Work</u> | <u>Dollars</u> |
|---------------------------------|-------------|-------------|----------------|
| H & PE Building | 60 | 50 | 50.5 |
| Multi-Use Building | 8 | 7 | |
| Residence Hall | 8 | 5 | |
| HUD Project, Phase 3 | | | 6.6 |
| OE Project, Phase 3 | | | 5.6 |

Paid to contractors for December: Arrington, \$140,243.27, Neilsen & Miller, (HUD) \$63,125.10 and (OE) \$24,216.30.

ADJOURNMENT:

There appearing no further business, adjournment was declared at 9:35 P.M.

Secretary H.W. Van Slyke

Approval: February 16, 1970

Chairman John R. Calum